

# AGENDA

**Meeting:** Bradford on Avon Area Board  
**Place:** St Margaret's Hall, Bradford on Avon  
**Date:** Wednesday 5 June 2024  
**Time:** 7.00 pm

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Including the Parishes of: Atworth, Bradford on Avon, Holt, Limpley Stoke, Monkton Farleigh, South Wraxall, Staverton, Westwood, Wingfield, Winsley.

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**The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

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Please direct any enquiries on this Agenda to Stuart Figini , direct line 012225 718221 or email [stuart.figini@wiltshire.gov.uk](mailto:stuart.figini@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Councillors

Cllr Sarah Gibson, Bradford on Avon South  
Cllr Johnny Kidney, Winsley and Westwood  
Cllr Trevor Carbin, Holt and Staverton  
Cllr Tim Trimble, Bradford-on-Avon North

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To find car parks by area follow [this link](#).

## **Public Participation**

Please see the agenda list on following pages for details of the items for discussion. The Area Boards welcome public participation and the Chairman will try to ensure that everyone has the opportunity to participate where possible. To discuss matters not on the agenda, please contact the officer named on the front page, ahead of the meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

Our privacy policy is found [here](#).

For assistance on these and other matters please contact the officer named above for details

## **Area Board Officers**

Strategic Engagement & Partnerships Manager (SEPM) – Liam Cripps -

[Liam.Cripps@wiltshire.gov.uk](mailto:Liam.Cripps@wiltshire.gov.uk)

Engagement and Partnership Lead – Caroline LeQuesne -

[Caroline.LeQuesne@wiltshire.gov.uk](mailto:Caroline.LeQuesne@wiltshire.gov.uk)

Democratic Services Officer – Stuart Figini – [stuart.figini@wiltshire.gov.uk](mailto:stuart.figini@wiltshire.gov.uk)

| <b>Items to be considered</b>   | <b>Time</b> |
|---|-------------|
| <u><b>Items to be considered</b></u>  |             |
| <p>1     <b>Election of Chairman</b></p> <p>To elect a Chairman for the forthcoming year.</p>   |             |
| <p>2     <b>Election of Vice-Chairman</b></p> <p>To elect a Vice-Chairman for the forthcoming year.</p>   |             |
| <p>3     <b>Welcome and Introductions</b></p>   |             |
| <p>4     <b>Apologies for Absence</b></p>   |             |
| <p>5     <b>Minutes</b> (<i>Pages 1 - 8</i>)</p> <p>To confirm the minutes of the meeting held on 21 February 2024.</p>   |             |
| <p>6     <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>   |             |
| <p>7     <b>Chairman's Announcements</b> (<i>Pages 9 - 14</i>)</p> <p>The Chairman will give an update on outcomes and actions arising from previous meetings of the Area Board:</p> <ul style="list-style-type: none"> <li>• Consultation on the Licensing Policy</li> <li>• Local Nature Recovery Strategy Public Engagement – to include a presentation from Kate Nottage focussing on people’s support for the restoration and retention of UK biodiversity.</li> <li>• Multiply - National Numeracy Day</li> </ul> |             |
| <p>8     <b>Information Items</b> (<i>Pages 15 - 26</i>)</p> <p>The Board is asked to note the following Information items:</p> <ul style="list-style-type: none"> <li>• Community First</li> <li>• Healthwatch Wiltshire</li> <li>• Update from BSW Together (Integrated Care System)</li> </ul>   |             |
| <p>9     <b>Appointment of Representatives 2024/25</b> (<i>Pages 27 - 36</i>)</p> <p>To appoint representatives to outside bodies, to reconstitute and appoint Working Groups for the year 2024/25.</p>   |             |
| <p>10    <b>Area Board - End of Year Report</b> (<i>Pages 37 - 40</i>)</p> <p>To receive a report from the Strategic Engagement and Partnership</p>   |             |

Manager and Engagement and Partnership Lead reviewing the activities of the past 12 months and consider setting priorities for the next 12 months.

11 **Partner and Community Updates** (Pages 41 - 76)

Verbal Updates

To receive any verbal updates from representatives, including: -

- Parish and Town Councils
- Climate Friendly Bradford
- Wiltshire Music Centre
- Health and Wellbeing
- Local Youth Network

Written Updates

The Board is asked to note the following written and online updates attached to the agenda: -

- Bradford on Avon Town Council
- Neighbourhood Policing Team to include a road safety update
- Age UK

12 **Area Board Funding** (Pages 77 - 82)

To note the remaining budgets and to consider any applications for funding, as detailed in the attached report and summarised below:

**Remaining Budgets:**

| Community Area Grant | Older & Vulnerable | Young People |
|----------------------|--------------------|--------------|
| £14,160.00           | £7,700.00          | £11,528.00   |

**Area Board Initiatives:**

| Ref/Link | Grant Details | Amount Requested |
|----------|---------------|------------------|
|          | N/A           |                  |
|          |               |                  |

**Community Area Grants:**

| Ref/Link                                    | Grant Details   | Amount Requested |
|---|---|------------------|
| <a href="#">ABG152</a><br><a href="#">1</a> | Bradford on Avon Cricket Club – 2 lane artificial practice facility | £5,000           |
| <a href="#">ABG167</a>                      | St Nicholas PCC, Winsley – Church Hall New Roof                     | £5,000           |



|   |  |        |
|---|--|--------|
| <a href="#">4</a>                           |  |        |
| <a href="#">ABG170</a><br><a href="#">4</a> | Staverton Social Club – Disabled and accessible facilities | £5,000 |

#### Older & Vulnerable Grants:

| Ref/Link                                    | Grant Details   | Amount Requested |
|---|---|------------------|
| <a href="#">ABG181</a><br><a href="#">4</a> | Arts Together – projects for isolated and vulnerable older people in Bradford on Avon | £5,000           |
|   |   |                  |

#### Young People Grants:

| Ref/Link                                    | Grant Details                                 | Amount Requested |
|---|---|------------------|
| <a href="#">ABG116</a><br><a href="#">0</a> | 4 Youth South West – No limits SEN Youth Club | £5,000           |
| <a href="#">ABG174</a><br><a href="#">9</a> | Bristol Avon Rivers Trust – River Detectives  | £2,000           |

#### Delegated Funding

The Board is asked to note any funding awards made under the Delegated Funding Process, by the Strategic Engagement & Partnership Manager, between meetings due to matters of urgency:

- None

Further information on the Area Board Grant system can be found [here](#).

#### 13 **Local Highways and Footpath Improvement Group (LHFIG)** (Pages 83 - 108)

To note the minutes and consider any recommendations arising from the last LHFIG meeting held on 22 April 2024, as set out in the attached report.

#### 14 **Urgent items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

#### 15 **Future Meeting Dates**

Future Meeting Dates (7.00-9.00pm):

- 18 September 2024

- 20 November 2024

For information on applying for a grant or grant application deadlines for these meetings, contact the Engagement and Partnership Lead, [Caroline.LeQuesne@wiltshire.gov.uk](mailto:Caroline.LeQuesne@wiltshire.gov.uk)

# MINUTES

**Meeting:** Bradford on Avon Area Board  
**Place:** St Margaret's Hall, Bradford on Avon  
**Date:** 21 February 2024  
**Start Time:** 19.00pm  
**Finish Time:** 21.05pm

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Please direct any enquiries on these minutes to:

Max Hirst, [max.hirst@wiltshire.gov.uk](mailto:max.hirst@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Johnny Kidney (Chairman)  
Cllr Tim Trimble (Vice-Chairman)  
Cllr Trevor Carbin

### **Wiltshire Council Officers**

Caroline LeQuesne – Area Board Delivery Officer  
Max Hirst – Democratic Services Officer  
Dominic Argar – Assistant Multimedia Officer

### **Partners**

Bradford On Avon Town Council  
Wingfield Parish Council  
Winsley Parish Council  
Climate Friendly Bradford  
Bristol Avon Rivers Trust (BART)

**Total in attendance: 25**

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| <u>Minute No.</u> | <u>Summary of Issues Discussed and Decision</u>   |
|-------------------|---|
| 1                 | <p><u>Welcome and Introductions</u></p> <p>The Chairman, Cllr Johnny Kidney, welcomed everyone to the meeting and made introductions.</p>   |
| 2                 | <p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <p>Cllr Sarah Gibson</p>   |
| 3                 | <p><u>Minutes</u></p> <p>The minutes from the previous meeting on 1 November 2023 were presented for consideration.</p> <p><b>Resolved:</b><br/> <b>To approve and sign as a correct record the minutes of the meeting held on 1 November 2023.</b></p>   |
| 4                 | <p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>   |
| 5                 | <p><u>Chairman's Updates</u></p> <p>The Chairman gave an update on outcomes and actions arising from previous meetings of the Area Board:</p> <ul style="list-style-type: none"> <li>• Local Nature Recovery Strategy Public Engagement</li> <li>• FACT Family Help Programme Update</li> <li>• Archaeology Service Annual Newsletter 2023</li> </ul> |
| 6                 | <p><u>Information Items</u></p> <p>The board noted the following information items:</p> <ul style="list-style-type: none"> <li>• Community First</li> <li>• Healthwatch Wiltshire</li> <li>• Update from BSW Together (Integrated Care System)</li> </ul>   |
| 7                 | <p><u>Environment Issues</u></p> <p>The Board considered several environmental issues in the area, hearing from</p>   |

numerous partners:

#### Wingfield Parish Council

- Explained that they had established a working group called Greener Wingfield, which allowed them to involve local councillors and residents together
- Reiterated the importance of parish councils being involved in green initiatives.
- Described a slow start to the group with small events to meet and greet and gather ideas. Leaflet drops had been made to encourage participation from residents. Information on local grants available for green projects was also distributed.
- There was a Walking Wingfield Map leaflet in its planning stage.
- The Annual Litter Pick was due to take place soon.
- Wildlife recording was described as a priority for Wingfield to understand what wildlife is present and the level of need.

#### Winsley Parish Council

- Wild Winsley After School Club was described as a major success which worked on a variety of projects such as rewilding the school field and planting trees.
- Hosted the organisation Nature Chain who look to inspire people to leave an area of their gardens wild to create a “chain” between gardens.
- Ideas to run a river festival were being explored.

#### Bristol Avon Rivers Trust (BART)

A charity that began in 2012, BART delivers education, land and river management advice and practical river restoration work throughout the Bristol Avon catchment.

Their aim was to re-connect communities to their local rivers and help them to better appreciate and improve them for the benefit of people and wildlife.

The rest of BART’s presentation describing all of their work can be found in the PowerPoint presentation.

#### Bradford On Avon Town Council

Described much of their volunteer work sampling across the Bristol Avon catchment, noting an improvement between July 2023 and January 2024. Their analysis looked for indicators including temperature, phosphates, nitrates and data collected was uploaded to BART’s database.

### Climate Friendly Bradford On Avon

Climate Friendly Bradford On Avon gave a presentation urging the Area Board to become more involved in countywide initiatives relating to climate change. These included:

- Making climate action a separate Area Board priority
- Taking Wiltshire Council's Carbon Literacy Awareness Training
- Improving community climate awareness and engagement

The full presentation can be found in the PowerPoint

### Nature Recovery Plan (LNRS)

A video was shown to attendees.

The LNRS process was described as having two main outputs:

- A written document listing priority opportunities for habitat improvement and restoration in the strategy area.
- A Spatial Map or local habitat map to contain existing nature sites and habitats, and locations of priorities for future habitat improvement and restoration.

The following statement was read out:

#### *What is a LNRS going to do?*

*Across the globe, driven by human impacts, species' population and range sizes are declining by 13% on average with 80% of land area in the UK being intensively managed for food production and urban development. This has led to habitats being degraded and fragmented which, alongside climate change is resulting in a loss of biodiversity.*

*The 2010 Lawton review set out a vision to reverse this loss by making existing and restored natural habitats 'bigger, better, more and joined-up'. These restored habitats would then constitute an 'ecological network' which would allow species to move and persist in landscapes.*

*The UK Government's 25 Year Environment Plan (published in 2018) sets out the aim to create a national-scale Nature Recovery Network (NRN) in England, based on Lawton's BBMJ principles, so that 30% of land will be designated as nature sites by 2030, alongside plans to create 500,000 hectares of new or improved habitat outside of these designated sites.*

|   |   |
|---|---|
|   | <p><i>In the 2020 Environment Bill, Local Nature Recovery Strategies (LNRS) are laid out as a mechanism to deliver the Lawton Review recommendations at a local and regional scale, by mapping ecological networks and identifying habitat restoration priorities.</i></p> <p><u><i>How we are approaching the LNRS</i></u></p> <p><i>The LNRS is intended as a tool to guide people on what needs to happen where and how important it is. This will inform local policy, drive financial markets, agri environment schemes and decision making. Each LNRS will consist of a written document which will outline the Nature in Wiltshire, the priorities for habitat restoration and conservation and other opportunities to deliver environmental benefits. This document will be accompanied by mapping which will visually set out key existing national and local wildlife sites, priority sites for future habitat creation and recommendations for land use changes that will best deliver for Nature in that area.</i></p> <p><u><i>Timeline</i></u></p> <p><i>Our timeline shows the process on our LNRS schedule.</i></p> <p><i>Firstly, we started the production work for the LNRS in February, we have finished the initial usability testing sessions where we received initial feedback on what we are aiming for as a final product and what different user groups wish to see within this product.</i></p> <p><i>LNRS engagement is ongoing, especially as we head into our longlisting process where information is gathered on priorities and measures. Following this we will send out a survey to ask for further information on priorities and measures to determine the LNRS. All this information will then be collated and filtered.</i></p> <p><i>This is immediately followed by shortlisting which aims to result in 2 or 3 priorities each for species, habitats and wider environmental goals in each of the 11 areas, building something bespoke to the landscape. During this time, alongside the shortlisting, mapping will be undertaken which in turn will provide the maps for our public spatial and ground truthing events. These events will be where we gather information and feedback on the mapping produced and the finalised priorities and measures.</i></p> <p><i>We then have two months to produce our final document and will publish online this December. Followed by the democratic process for Wiltshire.</i></p> |
| 8 | <p><u>Partner and Community Updates</u></p> <p>The board noted the written updates and heard verbal updates.</p>  |

|   |  |
|---|--|
|   | <p><u>Bradford on Avon Town Council</u></p> <p>Finished their Traffic Modelling Study and engagement sessions were set for the 20<sup>th</sup> and 23<sup>rd</sup> March 2024.</p> <p>A Live Music Festival was scheduled for May/June.</p> <p><u>Climate Friendly Bradford</u></p> <p>Climate Friendly Bradford On Avon gave a presentation highlighting the following work:</p> <ul style="list-style-type: none"> <li>• A CSE PLACE Project</li> <li>• Trowbridge Greenway Feasibility Study</li> <li>• CSE Home Energy Retrofitting</li> <li>• Fairer For All Town Traffic Scheme</li> </ul> <p>The full presentation can be found in the PowerPoint</p> <p><u>Street Ahead</u></p> <p>Streets Ahead described initiatives they were pushing for in Bradford On Avon:</p> <ul style="list-style-type: none"> <li>• New and wider footways for pedestrians</li> <li>• Narrower carriageways (inc. the bridge)</li> </ul> <p>This would allegedly lead to reductions in maximum speeds and acceleration and give greater journey time reliability.</p> <p><u>Road Safety</u></p> <p>A Road and Safety Update was presented by Perry Payne and is attached to the agenda.</p> |
| 9 | <p><u>Area Board Funding</u></p> <p>Attendees were updated on the Boards current financial position.</p> <p><u>Older and Vulnerable Adults</u></p> <p>Dementia Action Alliance requested £500 towards transport costs.</p> <p><b>Resolved:</b></p> <p><b>To grant Dementia Action Alliance £500 towards transport costs</b></p> <p>Dementia Action Alliance requested £500 towards reducing loneliness and</p>   |



|    |  |
|----|--|
|    | <p>isolation in the Bradford on Avon Area.</p> <p><b>Resolved:</b></p> <p><b>To grant Dementia Action Alliance £500 towards reducing loneliness and isolation in the area.</b></p> <p>Saxon Group Riding for the Disabled Association requested £5000 towards their RDA Competition and Running Costs.</p> <p><b>Resolved:</b></p> <p><b>To grant Saxon Group Riding for the Disabled Association reduced amount of £4953 towards their RDS Competition and Running Costs.</b></p> |
| 10 | <p><u>Local Highways and Footpath Improvement Group (LHFIG)</u></p> <p>The recommendations from the most recent meeting of the Local Highways and Footway Improvement Group (LHFIG) on 15 January 2024 were considered by the board.</p> <p><b><u>Resolved</u></b></p> <p><b>To approve the recommendations from the meeting of the Local Highways and Footway Improvement Group on 15 January 2024.</b></p>   |
| 11 | <p><u>Urgent items</u></p> <p>An urgent item was raised by Cllr Trevor Carbin to request an update on the flood barrier in Staverton in the next Agenda.</p>   |
| 12 | <p><u>Future Meeting Dates and Close</u></p> <p>The next meeting of Bradford on Avon Area Board will be on 5 June 2024.</p>  |

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**Area Board Briefing Note**  
**Draft Licensing Policy 2024-2029 consultation**

**Service :** *Public Protection*

**Further Enquiries to:** Claire Francis

**email:** [claire.francis@wiltshire.gov.uk](mailto:claire.francis@wiltshire.gov.uk)

**Date Prepared:** 26/03/2024

**Wiltshire Council Draft Licensing Consultation**

**Background**

As the Licensing Authority, Wiltshire Council is required, under the Licensing Act 2003, to promote four objectives, namely:

- The prevention of crime and disorder
- Public safety
- The prevention of public nuisance
- The protection of children from harm

The licensing policy sets out how the council would normally apply its functions under the Licensing Act 2003, particularly when making decisions on relevant applications for premises licences, club premises certificates and temporary event notices.

The council's current Statement of Licensing Policy came into effect on 10 November 2019 and will cease to have effect on 9 November 2024, and so the council must be in a position to formally adopt a revised policy from November this year. To satisfy the specific legal requirements set down in the Licensing Act, the council is required to carry out a consultation process on the proposed Statement of Licensing Policy.

At its meeting on 4 March 2024, the Licensing Committee agreed that a consultation on the Draft Licensing Committee can commence. The committee report can be found at [Licensing Committee Report March 24.pdf \(wiltshire.gov.uk\)](#)

**Consultation**

The policy must be consulted on with a range of specific stakeholders listed in the Home Office Guidance. This includes licence holders, police, fire and rescue, businesses and residents of the area. The consultation is now open and will run for six weeks with results collected online to make it easier to make comments and

analyse results The consultation can be found at [Draft Licensing Policy 2024-29 consultation \(wiltshire.gov.uk\)](#). Paper copies are also available in Wiltshire Council libraries. You are encouraged to share information on the consultation with anyone in your communities you feel would want to participate. The draft licensing policy can be found at [Statement-of-licensing-policy-Draft 2024-2029.pdf \(wiltshire.gov.uk\)](#).

## **Next steps**

Following the conclusion of the consultation the results will be analysed and the results will be reported back to the Licensing Committee at their meeting in June.

## **More information**

If you would like more information on the consultation or process, please email [claire.francis@wiltshire.gov.uk](mailto:claire.francis@wiltshire.gov.uk)

Area Board Briefing Note – Local Nature Recovery Strategy

|                              |   |
|------------------------------|---|
| <b>Service:</b>              | <b>Environment</b>                                  |
| <b>Date prepared:</b>        | <b>16/04/2024</b>                                   |
| <b>Further enquiries to:</b> | <b>localnaturerecoverystrategy@wiltshire.gov.uk</b> |
| <b>Direct contact:</b>       | <b>Alison.levy@wiltshire.gov.uk</b>                 |

The Local Nature Recovery Strategy has been progressing with events through March collecting an understanding of what people’s priorities are for nature recovery in Wiltshire and what measures they would utilise to achieve those priorities. Thank you to everyone who contributed.

The project group have now moved into the shortlisting phase. In this phase all the information we were given from the survey and events will be merged with information gathered from existing strategies that relate to nature such as river catchment strategies. Having created a master longlist a shortlisting group and a species specialist group will reduce the longlist into a shortlist for each area of Wiltshire. A validation group comprised of people who know their areas well will then check the working and confirm the outcomes.

Once a shortlist is completed, around the end of May, we will start mapping in earnest, using “Geographical information systems” (GIS) programs to model the best locations for those priorities and measures to be located, however as good as the work on this may be, it will be purely data driven and so we need those maps to be “ground truthed”, or in other words for people who really know the land to take a look and give us feedback on the suggested areas.

Events to give people more information and gather the needed feedback will comprise of three in person drop-in days, several webinars and an accompanying online survey.

**These events will take place across July** and details regarding their location and times will be sent out via our contacts database so please do sign up to receive notice and your invitations.

[Sign Up](#)

this link may also be found on our webpage (awaiting an update currently at bottom, will be moved to top) if you type in Wiltshire LNRS to google it should be the first result.

Your views, local knowledge and buy in are critical to not just the building of the LNRS but also its successful delivery. I sincerely hope some of you will be able to make it to our events and I look forward to seeing you there.



## Area Board Briefing Note – Multiply – National Numeracy Day

|                              |                             |
|------------------------------|-----------------------------|
| <b>Service:</b>              | <b>Education and Skills</b> |
| <b>Date prepared:</b>        | <b>23/04/24</b>             |
| <b>Further enquiries to:</b> | <b>Catherine Brooks</b>     |
| <b>Direct contact:</b>       | <b>Catherine Brooks</b>     |

Multiply is an initiative to support adults to improve their numeracy skills. During May the Multiply team are celebrating National Numeracy Day. You can find out more on the Work Wiltshire website. If you would like support to improve your skills and confidence in Maths contact the team.

Website – [www.workwiltshire.co.uk](http://www.workwiltshire.co.uk)

Email – [multiply@wiltshire.gov.uk](mailto:multiply@wiltshire.gov.uk)





**Carers Together Wiltshire - New partnership to support unpaid carers**



Community First is proud to be working in partnership with Age UK Wiltshire and other organisations to offer respite and support to adult unpaid carers as part of a new project called Carers Together Wiltshire. The support offered through the partnership will include training, carers cafes and raising awareness of the role unpaid carers play in the community. Charity partners involved in Carers Together Wiltshire will continue to work closely with hospitals and GP’s to ensure unpaid carers are supported and carry out assessments for unpaid carers

Carers Together Wiltshire is jointly funded by Wiltshire Council and the Bath and North East Somerset, Swindon and Wiltshire Integrated Care Board (BSW ICB) and includes a range of local partners including Age UK Wiltshire, Community First, Alzheimer’s Support, Wiltshire Service Users Network, Citizens Advice Wiltshire and Wessex Community Action.

The Carers Together partnership brings together and builds on the strengths of the partner organisations to support carers aged 18+ years. The partnership will help ensure there is no wrong door for Carers when they most need support. It provides support for families, including parent carers. Community First was also delighted to be awarded the young carers and young adult carers service. This will support younger adults and young carers aged 5-25. Support will focus on outreach and engagement in local primary schools, secondary schools and colleges. Community First will help younger adult carers and young carers understand their rights, what support is available for them and offer opportunities for respite and skills development.

It gives an opportunity to bring together the work Community First has been doing for many years to support young carers and make the seamless link between the services and organisations

More information about the service can be found on our website:

<https://www.communityfirst.org.uk/carers-together-wiltshire/>



Funded by



*Continues on next page*

## Forward Carers



Forward Carers provides a range of online resources to assist you in your caring role via their Carer Friendly Wiltshire website. If you're caring for someone in Wiltshire, you can access our Benefits Calculator to see what you may be entitled to, register for a Carers ID Card, access online support groups and self-refer for help from local services.

[www.carerfriendlywiltshire.org.uk](http://www.carerfriendlywiltshire.org.uk)

The Carer ID Card offers a form of verified identification, recognised nationally, it acknowledges your caring role and provides access to various benefits, offers and services. The card, issued by Forward Carers includes your photograph and your In Case of Emergency (ICE) contact details.

<https://carerfriendlywiltshire.org.uk/carers-id-card/>

Please see the blog post for more information:

<https://carerfriendlywiltshire.org.uk/2024/04/08/hello-and-welcome-to-wiltshire-carers/>

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## Building Bridges and Inspire Swindon Programmes

The Building Bridges and Inspire Swindon Programmes continues to support people in Wiltshire and Swindon to access personalised support to help them achieve and sustain ongoing employment and education outcomes. The Building Bridges Programme team recently worked with participant Lorraine, please see below for Lorraine's story and a summary of the support she received.

When Lorraine joined the programme, she was experiencing money worries and family problems. Lorraine was seeking help and guidance with employment. Lorraine felt she was not up to date with being able to complete job applications and wanted to access support with this. Lorraine received practical and skills-based support from Building Bridges including:

- Confidence building and strengths self-awareness activities which were support worker-guided
- Employability Toolkit - CV writing, Cover and Spec letter, careers IAG
- Tools for Success course
- Referral to local Food Bank
- Referral to local charity Rucksack45218 for clothing and household essentials
- Support to get free Library membership and digital skills learning at the library
- Household Support Fund money allocated to help with utility bill debts and food
- Multiply Maths life skills learning for time management and learning how to use her mobile phone for planning and reminders in her calendar
- Support with housing environmental health issues and signposting to Wilts Citizens Advice.
- Signposting to Warm & Safe Wilts for housing assistance during the winter period
- Support job searching
- Interview preparation and practice for Q&A

Lorraine said:

*"I felt the support was very valuable and has definitely given me stepping stones to believe in myself and not listen to people that want to bring me down and don't believe in me. I now have a much more*

*positive mindset and refuse to be dragged down by others again. It has been fantastic to have the support and now have a job offer outcome as an MDSA at a local primary school. I would 100% recommend Building Bridges as it is very valuable and brought me out of myself and has had a positive outcome. I hope the programme carries on benefiting and helping others.”*

For more information about The Building Bridges and Inspire Swindon Programme, please visit:

[www.buildingbridgessw.org.uk](http://www.buildingbridgessw.org.uk), call 01380 732821 or email: [hello@buildingbridgessw.org.uk](mailto:hello@buildingbridgessw.org.uk)

## New website for Oxenwood Outdoor Education Centre

Community First is currently developing a new website for Oxenwood Outdoor Education Centre which launched on 22<sup>nd</sup> April 2024. The website highlights our outdoor education offer for schools, clubs, groups and organisations, as well as the facilities on offer at Linkenholt Countryside Adventure Centre.

Oxenwood and Linkenholt Centres offer the perfect location for school and group residentials, day visits and curriculum enrichment days.

[www.oxenwood.org.uk](http://www.oxenwood.org.uk)



## New Services and Clubs at Oxenwood

We will also be offering corporate away days, corporate residentials and exciting offsite adventures including mountain days and climbing days. Stay tuned for more information about our Spring, Summer and Autumn holiday clubs or keep an eye on our website.

## Link Schemes Audit 2023

Each year, Community First gathers data from Link Schemes to prepare the annual Link Schemes Audit. The Link Audit is important because it demonstrates how vital local transport groups are to the health and wellbeing of Wiltshire residents, particularly those who live in rural areas. As well as collecting information about the number of miles travelled, tasks undertaken and volunteer hours given, each Link Scheme also collects data on the type of journeys carried out e.g. trips to local doctors surgeries, community hospitals and dentists. This helps us build up a picture of the important role Link Schemes play in helping people to access healthcare and other services that help them live fulfilling and independent lives, reduce isolation, manage health conditions and keep active.

### Summary of findings:

- There are 1,592 volunteers involved in supporting local Link Schemes in Wiltshire, with an average of 38 volunteers per Link Scheme.
- The number of volunteers for Link Schemes decreased by 2% in 2023.

- In 2023 Link Schemes travelled 743,413 miles, which is an 8% increase from 2022.
- There was an 18% increase in everyday tasks (40,299) completed by Link volunteers in 2023.
- Volunteers for local Link Schemes gave over 100,000 hours of their time in 2023. This is a 7% increase from the previous audit.
- 29,761 health related journeys were completed in 2023, which is a 13% increase from 2022.
- The economic value of Link Schemes is £1,352,232 based on ONS South West Average hourly pay (£12.48 per hour). This is a 7% increase from 2022.

Once again, we hope you will join us in congratulating Link Schemes for their fantastic achievements and their commitment to supporting some of the most vulnerable people in the county.

A PDF copy of the audit is included with this briefing document.

---

## MiDAS - Minibus Driver Awareness Training

Community First offers accredited MiDAS (Minibus Driver Awareness) Training for organisations and groups. MiDAS is a membership-based scheme designed to enhance both driving and safety standards for drivers of minibuses. MiDAS is a nationally recognised standard for the assessment and training of minibus drivers. Community First is now taking bookings for MiDAS training for Summer/Autumn 2024.

Community First is now offering the **new national MiDAS training programme**. The big change is that the theory module is now completed individually by drivers prior to undertaking their driving assessments. Upon application drivers will be allocated a 'learner pass' to access the Community Transport Association (CTA) learning portal.

Once this module has been completed our Driver Assessor, will arrange to visit clients to complete a theory follow up followed by the driving assessment. On successful completion of both elements drivers will be able to log on the CTA portal to print off their personal MiDAS certificates.

Pricing is based on a minimum group size of 3 drivers per booking and starts at £165.00 per person (+VAT).

Please contact [mcarter@communityfirst.org.uk](mailto:mcarter@communityfirst.org.uk) for more information and how to book training.

---

**Briefing prepared by:**

Ellie Ewing

Marketing and Communications Manager (Community First)

[eeving@communityfirst.org.uk](mailto:eeving@communityfirst.org.uk)

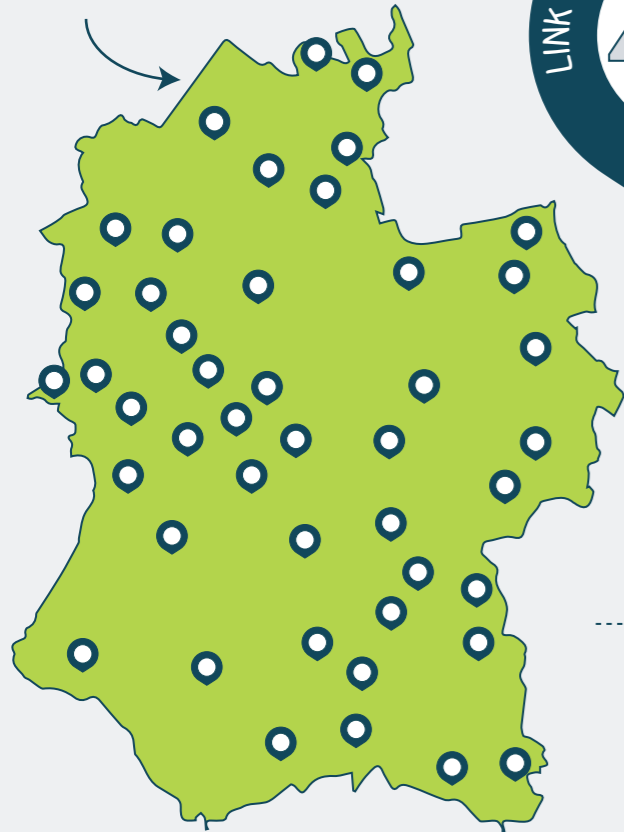




# Link Scheme Audit 2023



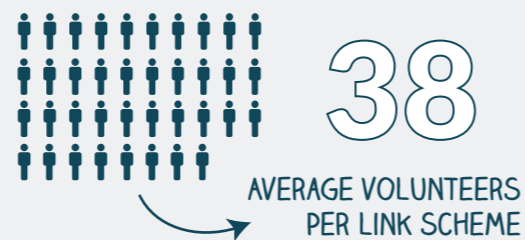
## LINK SCHEME MAP OF WILTSHIRE



LINK GOOD NEIGHBOUR SCHEMES  
**42**

THE NUMBER OF LINK SCHEMES IN WILTSHIRE & SWINDON IS UNCHANGED FROM 2022

**1,592**  
NUMBER OF VOLUNTEERS INVOLVED IN LINK SCHEMES



PERCENTAGE CHANGE IN LINK VOLUNTEERS FROM 2022  
**-2%**

IN 2023 LINK VOLUNTEERS OFFERED:

**108,352**  
Hours

THE NUMBER OF HOURS GIVEN BY VOLUNTEERS INCREASED BY **7%** IN 2023



ECONOMIC VALUE BASED ON HOURLY RATE\*



**£1,352,232**

AVERAGE ADDED ECONOMIC VALUE PER VOLUNTEER HAS INCREASED BY 7% FROM 2022 LINK SCHEME AUDIT FIGURES

**£849.39**

AVERAGE ADDED ECONOMIC VALUE PER VOLUNTEER IN 2023

\*Based on ONS South West Average hourly pay - gross (£) - For all jobs @ £12.48 per hour

**+8%**

THE NUMBER OF MILES TRAVELLED BY LINK VOLUNTEER DRIVERS INCREASED BY 8% COMPARED WITH 2022 AUDIT FIGURES

IN 2023 LINK VOLUNTEERS TRAVELLED:

**743,413**  
Miles

IN 2023 EACH LINK VOLUNTEER TRAVELLED AN AVERAGE OF:

**466 Miles**

**17,700 Miles**

IN 2023 EACH LINK SCHEME TRAVELLED AN AVERAGE OF

EVERYDAY TASKS COMPLETED IN 2023\*

**40,299**

THE NUMBER OF 'GOOD NEIGHBOUR' TASKS COMPLETED IN 2022 INCREASED BY **+18%**

\*Some Link schemes offer good neighbour services including small tasks in the home & garden, shopping, prescription collection and befriending.



HEALTH RELATED JOURNEYS IN 2023

**29,761** (+13% INCREASE FROM 2022)

DISTRICT HOSPITALS **11,590** (+20%)

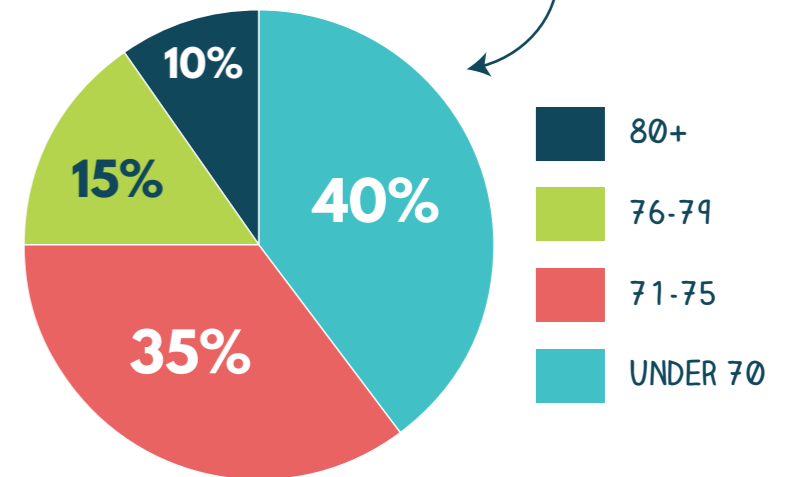
DOCTORS SURGERIES **6,855** (-5%)

OTHER HEALTH & DENTISTS **6,047** (+20%)

OTHER HOSPITALS **2,918** (+20%)

COMMUNITY HOSPITALS **2,351** (+21%)

## LINK SERVICE DRIVERS AGE PROFILE



COMMUNITY FIRST



## Help improve care for you, your loved ones and your community

Healthwatch Wiltshire is your health and social care champion. As an independent statutory body, we have the power to make sure NHS leaders and other decision makers listen to your feedback and improve standards of care.

You can help improve care for you, your loved ones and your community by sharing your experiences of services with us. Get in touch to tell us what you think.

You can also contact us if you need help finding a local service.

**Email:** [info@healthwatchwiltshire.co.uk](mailto:info@healthwatchwiltshire.co.uk)

**Write to:** Healthwatch Wiltshire, c/o The Vassall Centre, Gill Avenue, Fishponds, Bristol BS16 2QQ.

**Tell us online:** Fill in [our feedback form](#).

### Advice and support when you need it

The Healthwatch Wiltshire website offers [a](#)



[range of advice and information](#) to help you keep up to date with the latest changes in health and care.

The most recent articles include information about the Pharmacy First scheme, explainers on topics such as virtual wards and social prescribing, and details of where to get support if you're part of a military family.

### Volunteer with us

Our volunteers are at the heart of what we do.

They help us reach out to people across Wiltshire to listen to their experiences of health and social care services in the county.

Whether you want to gain valuable work experience, help improve care in your community or learn new skills, there are lots of ways you can join us to make a real difference.

Find out more about volunteering at [healthwatchwiltshire.co.uk/volunteer](https://healthwatchwiltshire.co.uk/volunteer)

## Sign up to our mailing list to stay in touch

We'd love to stay in touch with you following our transfer to our new provider, The Care Forum, in January.

To continue to receive our news and updates, please give your permission by

signing up to our mailing list again. Or if you're yet to join the list, then why not sign up today?

Sign up on our website, or email us at [info@healthwatchwiltshire.co.uk](mailto:info@healthwatchwiltshire.co.uk)





## Update for Wiltshire Area Boards

April 2024

### Covid spring booster programme

The Covid-19 booster vaccination programme for those most at risk of serious illness from the virus will begin in April.

The advice for this Spring is to offer the vaccine to those at high risk of serious disease and who are therefore most likely to benefit from vaccination.

The JCVI advises the following groups should be offered a COVID-19 booster vaccine this Spring:

- Adults aged 75 years and over.
- Residents in a care home for older adults.
- Individuals aged 6 months and over who are immunosuppressed.

### Trailblazing health centre

Devizes' state-of-the-art health centre has recently celebrated its first anniversary, with staff at the site proud to have cared for more than 59,000 people during its inaugural 12 months.

The centre, which takes pride of place as the Wiltshire town's flagship location for health and care, had its official opening on 22 February 2023, just a few weeks after the doors first opened to patients.

Since then, the team at Devizes Health Centre, which holds the title of being one of the country's first fully integrated healthcare centres, meaning GP appointments take place alongside many other health and care services, such as outpatient clinics and community care, have carried out a total of 16,834 face-to-face appointments.

When combined with appointments carried out over the phone, the Devizes team cared for 59,457 people during their first year, which equates to approximately 238 patient interactions each day.

Along with being 100 per cent energy efficient – the site uses heat pumps and solar panels to generate its own power – Devizes Health Centre is also a hub for same and next-day care.

Patients of four nearby GP practices are able to be referred directly to the new urgent care service, meaning local people need not travel further afield for quick help and treatment.

Further information about Devizes Health Centre, as well as all other local health and care services, can be found online at [www.bsw.icb.nhs.uk](http://www.bsw.icb.nhs.uk).

## **BSW Care Coordination initiative wins prestigious HSJ award**

Medvivo and BSW ICB have won a prestigious Health Service Journal Award for a project to coordinate health and care services so that patients receive the best possible care to meet their needs, at the right, in the right place and avoids emergency admission.

The project, which has been running across BSW since December 2022, received a Gold Award in the category 'most effective contribution to integrated health and care'.

The Care Coordination Hub see Specialist Paramedics working alongside Advanced Clinical Practitioners and other Health and Care Professionals (in the hub and virtually) to optimise the flow of patients across the region. Working this way reduces the risk of harm and makes the best use of the resources to provide high-quality care.

## **New Partnership announced to support unpaid carers in Wiltshire**

Wiltshire has thousands of people who provide help as unpaid carers to those needing additional support. Wiltshire Council and the BSW ICB have a role to ensure those people are provided with respite, support and opportunities to network with other unpaid carers.

The council has announced that Age UK Wiltshire is working in a consortium with Community First, Alzheimer's Support, Wiltshire Service Users Network, Citizens Advice Wiltshire and Wessex Community Action (and many more charities). As a group they are called 'Carers Together Wiltshire' and will provide respite, and a range of support to adult unpaid carers from the age of 18. This will include training, carer cafes and awareness raising in the community for unpaid carers. They will also work closely with Wiltshire Council to continue conducting carer's assessments.

Community First has been awarded the contract for younger adult and young carers from ages 5 – 25, focusing on support in primary schools and supporting Wiltshire Council with their work with secondary schools and colleges, understanding their rights and what support is available to them and giving them opportunities to carry on doing the things they enjoy – whilst also teaching them key life skills as they grow up.

Both providers will work together to support carers aged 18 – 25 and family support including parent carers. There is also investment in online support so carers can access training, chats, helpful guides and support at any time.

There will continue to be a Wiltshire Carer Card which will provide unpaid carers with ID as a carer and record emergency contact details. This will be available as a physical card and a digital app for people's smartphone, if preferred. Unpaid carers can continue to use the emergency card they already have while they wait for the new card. The new providers will also continue to work closely with hospitals to ensure unpaid carers are supported. Assessments for unpaid carers will continue as normal.

From 1 April Carer Support Wiltshire will continue to run its services independently of the council including carer cafés, the Hear to Talk service, family support and activities, carer wellbeing workshops, young carer activities, carer grants and their Bereavement Help Points.

The unpaid carers contract is jointly funded by Wiltshire Council and BSW ICB.

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### Bradford on Avon Area Board 5 June 2024

#### Appointments of Representatives 2024/25

##### 1. Purpose of the Report

- 1.1. To appoint Councillor representatives for the Area Board. This will include appointing to Outside Bodies and to reconstitute and appoint to any Non-Priority Working Groups and the LHFIG for the year 2024/25.

##### 2. Background

- 2.1. Area Boards are invited to appoint Councillors to be their respective lead for particular Outside Bodies, Non-Priority Working Groups and the LHFIG. The following guiding principles are in place for Councillors when taking on one of these roles:
  - To be the main Area Board point of contact for local Officers within their respective area
  - To attend (and often Chair) relevant working groups of the Area Board
  - To work collaboratively with relevant local partners and community groups
  - To provide regular updates back to the Area Board in relation to their Group/Outside-Body including providing feedback on the success or limitations of previously funded Area Board grants (if applicable)
- 2.2. The Area Board is invited to appoint Councillor representatives to the Outside Bodies or Non-Priority Groups (which do not fall under one of the Area Board Priority areas) listed at **Appendix A**. These appointments will continue for the duration of Councillors' terms of office, and will be reviewed annually, unless the Board determines otherwise.

##### 3. Main Considerations

- 3.1. The Local Highways and Footpath Improvement Group ([LHFIG](#)) operates as an informal working group making recommendations to the Area Board for approval. Terms of Reference are set out in **Appendix B** for information. The Area Board are invited to appoint a Lead Councillor on an annual basis.
- 3.2. Any amendments to the currently appointed Representatives on Non-Priority Working Groups can be agreed by the Area Board here or at any future scheduled business meeting.
- 3.3. If a new Non-Priority Working group is required, the Strategic Engagement & Partnerships Manager will work with the Board to set out the exact purpose and Membership, which would then be agreed by the Area Board at its next scheduled business meeting.

## **4. Financial and Resource Implications**

4.1. None.

## **5. Legal Implications**

5.1. Some appointments carry responsibilities and duties, for example, those which involve becoming a trustee. Councillors are advised to seek advice on individual appointments if required. [Protocol 3](#) of the Council's Constitution sets out Guidance to Members on Outside Bodies.

## **6. Safeguarding Implications**

6.1 Processes are in place to ensure Disclosure and Barring Service (DBS) checks are undertaken as appropriate.

## **7. Environmental Impact of the Proposals**

7.1 None.

## **8. Equality and Diversity Implications**

8.1 None.

## **9. Delegation**

9.1 By convention, appointments to Outside Bodies which operate within the boundary of a community area are made by the relevant Area Board.

9.2 The appointment of Councillors and other representatives to Non-Priority working groups operating under the Area Board is a matter for the Area Board to determine.

## **10. Recommendation**

10.1 The Area Board is requested to:

- a. Appoint Members as Lead representatives to Outside Bodies, any Non-Priority Working Groups and to the LHFIG, as set out at Appendix A;
- b. Note the Terms of Reference as set out in Appendix B.

---

**Lisa Alexander, Senior Democratic Services Officer**

**Appendices:**

Appendix A – Appointments to Outside Bodies, Non-Priority Working Groups and the LHFIG  
Appendix B – LHFIG Terms of Reference

**Unpublished background documents relied upon in the preparation of this report**

None.





## Appendix A

### Representative Appointments 2024/25

Appointments on Outside Bodies and Non-Priority Working Groups will continue for the duration of Councillors' terms of office, and will be reviewed annually, unless the Board determines otherwise.

| Outside Body              | Councillor Representative                   |
|---------------------------|---|
| Climate Friendly Bradford | Cllr Sarah Gibson and<br>Cllr Johnny Kidney |
|                           |   |
|                           |   |
|                           |   |

| Non-Priority Working Group | Councillor Representative |
|----------------------------|---------------------------|
|                            |                           |
|                            |                           |
|                            |                           |
|                            |                           |

|   |                         |
|---|-------------------------|
| <b>LHFIG Councillor Representative</b><br>Note: This position is appointed annually | <b>Cllr Tim Trimble</b> |
|---|-------------------------|



## **LOCAL HIGHWAY & FOOTWAY IMPROVEMENT GROUPS (LHFIG)**

### **TERMS OF REFERENCE**

#### **Membership of the LHFIG**

The LHFIG will normally be made up of:

- Members of the Area Board
- Town and Parish Council representatives
- Community / Stakeholder representatives

It is recommended that the groups do not normally consist of more than 10 representatives, but for larger community areas this may not always be feasible.

Representatives should act as a conduit between their organisations and the LHFIGs by putting forward the views of the body they represent and providing feedback to its members regarding the work of the LHFIGs. The group members will also need to be mindful of the needs of the community area when making their recommendations, as not all councils and groups may be represented on the LHFIGs.

Recommendations to the Area Board will usually be reached by consensus, but if necessary, these can be agreed by a show of hands by those representatives present at the meeting.

The group will normally be chaired by a Wiltshire councillor. Membership of the LHFIGs will cease when a member ceases to hold the stated office as first appointed, or when a parish/town council or group choose to nominate an alternative representative.

The LHFIGs may invite representatives from local organisations to its meetings to give technical advice or to share pertinent local knowledge on projects in the area.

#### **Appointment of LHFIGs members**

Appointment of Wiltshire Council members to the LHFIGs will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairman, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the LHFIGs (e.g. town/parish council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However, it is preferred that the same representative attends if possible to ensure consistency of membership.

#### **Media relations**

Members of the LHFIGs must not issue press statements on behalf of the Area Board.

Any press statements about the work of the LHFIGs should be agreed between the Chairman of the LHFIGs and the Chairman of the Area Board, and in consultation with

Wiltshire council's communications team. You can contact the communications team at [communications@wiltshire.gov.uk](mailto:communications@wiltshire.gov.uk).

### **Meetings**

It is recommended that the LHFIGs meet four times a year. Ideally the meetings should be 2 to 4 weeks in advance of the Area Board meetings. Meetings are intended to be limited to the membership set out above and is open to other members of the Area Board who wish to attend. It can be open to public if the LHFIG chair wishes, and by invitation. It should be noted that LHFIGs are advisory bodies and do not exercise delegated decision-making powers. All decisions are to be ratified by the Area Board.

### **Officer support**

Meetings will be attended by relevant officers from Wiltshire Council, including a Senior Transport Planner, a Senior Traffic Engineer, Local Highway Maintenance Engineer and the local Community Engagement Manager. Attendance by officers of other expert knowledge may be arranged when necessary.

Additional support will be provided outside of the meeting by the Corporate Office Business Support unit as currently for Area Boards, for the purpose of arranging meetings, venues, and the production of meeting action notes.

### **Terms of reference**

The LHFIGs have no formal decision-making authority on operational matters or budget expenditure but act as an informal discussion forum making recommendations to the Area Board. Recommendations must be agreed at a full LHFIG meeting before being brought to the next Area Board for approval.

The LHFIGs terms of reference are set out at Appendix 1:

Examples of projects the LHFIGs can and cannot fund are set out in Appendix 2:

**Terms of Reference**

1. Small-scale transport schemes – discretionary funding

To make recommendations to the Area Board to determine priorities and levels of expenditure required for small-scale transport schemes in the community area. A discretionary highways budget has been allocated to the board by the Cabinet Member for Transport, Waste, Street Scene and Flooding. The funding allocation is a mixture of highways and council capital funding and can only be used to provide new and improved highway infrastructure. It is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport and improve traffic management.

It cannot be used to fund revenue functions, such as routine maintenance schemes or the provision of passenger transport services.

A list of schemes which the groups can fund in contained in Appendix B

Schemes considered by the LHFIGs must have first been raised through the highway improvement request system and endorsed by the relevant town or parish council.

The LHFIG's can be directed to look at issues identified by Highways Officers when considered appropriate. For example, when an issue is raised for which other centrally held resource does not exist.

In choosing their local transport schemes, Area Boards will need to be mindful of the priorities of the Local Transport Plan and the likely availability of future funding for implementation.

2. Small scale transport schemes – substantive funding

To submit bids for funding from the centrally held substantive funds. A scheme qualifies as substantive if the estimated cost is more than the total discretionary amount available as part of the group's annual allocation.

**Appendix 2** – Example of projects which can and cannot be funded by LHFIGs

**LHFIGs can fund the following:**

**Pedestrian improvements:** including dropped kerbs, new footways, substantive improvements to existing footways, pedestrian crossings (including assessments).

**Cycle improvements:** new cycle paths, cycle parking / storage.

**Bus infrastructure:** new and replacement Shelters (subject to agreement on future maintenance liability), bus border kerbs, bus stop road markings.

**Traffic signing:** new and replacement signs (including signposts), street name plates, village gateways.

**New road markings:** new and replacement of existing markings.

**Speed limits:** assessment and implementation.

**Waiting restrictions:** assessments and implementation.

**Footpath improvements:** styles, gates, surface improvements to rights of ways (council maintainable only).

**Drainage:** minor improvements, new gullies.

**Street lighting:** new installations.

**Traffic management measures:** including Sockets and posts for SID (Speed Indication Device) equipment.

*As a general rule, an asset should exist at the end of the project, i.e. something new that wasn't there beforehand.*

**LHFIGs cannot fund:**

**Routine maintenance:** such as gully emptying, ditch clearing, hedgerow cutting, pot hole repairs.

**Service subsidy:** bus services

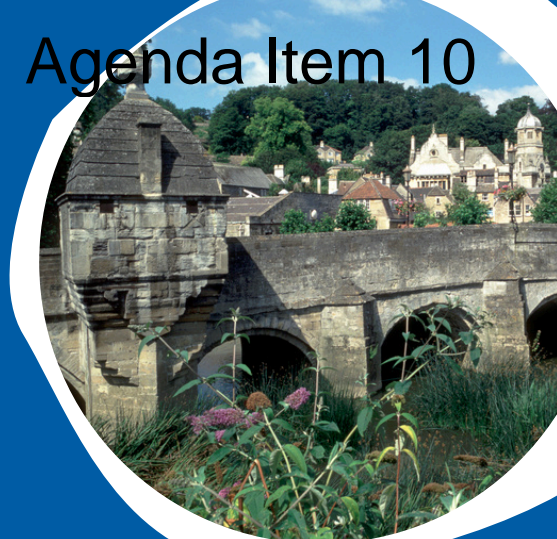
**Promotional campaigns**

**SID equipment**

**Improvements for individuals and properties**

*As a general rule, activities that repair, clean, tidy or remove something that is already present are likely to be considered routine maintenance and cannot be funded by LHFIGs.*

# Bradford upon Avon Area Board

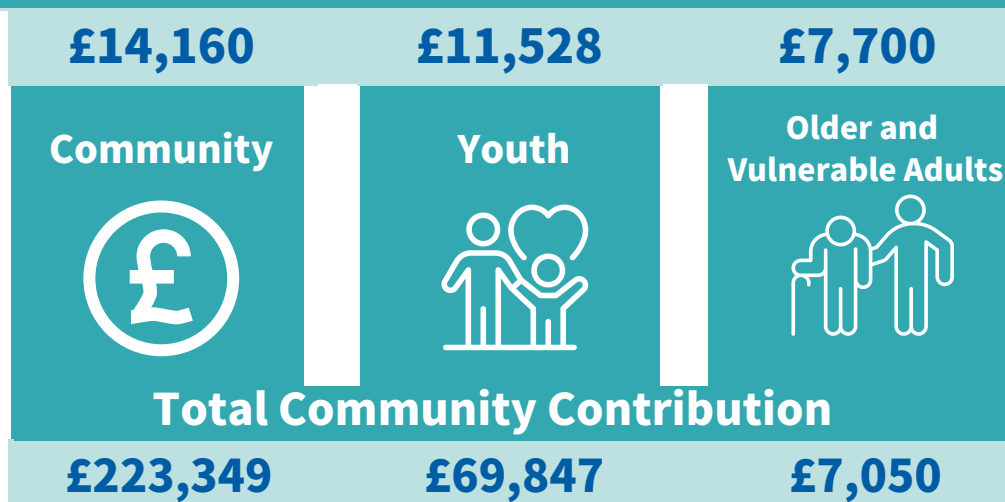


## End of Year Report April 2023 - March 2024

### Area Board Investment

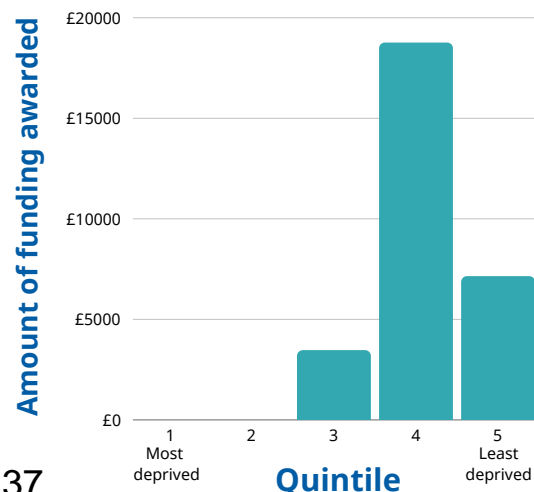
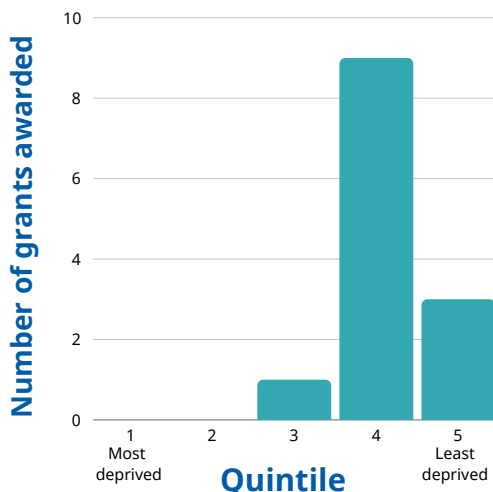
The Area Board invests in local community projects and initiatives that meet local priorities and deliver exceptional outcomes for residents. The Area Board aims to work in partnership to achieve maximum value for its investment.

#### Total Area Board Investment



The total amount invested in projects through additional community contribution, from fundraising, grants, services in kind or volunteering

### Investment by deprivation quintile



## Local Priorities

The Bradford on Avon Area Board reviewed available local data and evidence and integrated this with local knowledge and community conversation to agree the following local priority themes. The Area Board has undertaken a series of more specific local actions to positively address them, including the key achievements below:

### Positive activities for young people



Bradford on Avon has invested in a number of different youth projects from rural outreach, holiday clubs, skating and scootering coaching and mental health first aid for young people. In addition to these project and activities the Area Board continues to fund local sports provision and The Mighty Girls with a focus on empowering young women. The youth network has been established to help partners work more collaboratively alongside the young people.

### Addressing climate change

The Area Board held a special themed meeting with a number of local partners and agencies detailing their work taking place locally. There is strong partnership working with the Town and Parish Councils, along with Climate Friendly Bradford to keep the topic of climate change at the forefront of everyone's mind.



### Loneliness and isolation



Bradford on Avon Area Board has invested money in to supporting transport to and from local dementia groups as well as providing funding for The HUB and Wiltshire Music Centre to put on activities and classes. The Area Board has a thriving Health and Wellbeing group who are very active across the community area. The Area Board have proactively ensured that the HUB had access to additional funding through the Household Support Fund.

### Supporting the local economy

The Area Board actively promotes the BOA Shop Local scheme that the Town Council have in place as well as local business networking events that feature a large number of local independent businesses.



### Transport and access



Bradford on Avon Area Board have been actively promoting public consultation on traffic modelling and brought together Wiltshire Council officers and the LHFIG to host a successful public engagement known as Highways Matters.



# Engagements

The Bradford on Avon Area Board works alongside other organisations to make things happen in the local community. These groups include the town council, voluntary and community groups, youth organisations, sports clubs and local charities.

The Area Board wouldn't be able to achieve what they do without these partners working on the ground with them. The Area Board hosts regular business meetings, engagement activities, events, surveys and working groups to stimulate and support local community action.

Area Board  
Business meetings

4



Attendances

168

Area Board  
working groups

5



Attendances

63

Engagements/  
events/ activities

19



Attendances

197

# Local Highways and Footpath Infrastructure group

The LHFIFG is a sub group of the Bradford on Avon Area Board, which deals specifically with highway issues. They aim to find solutions for local transport issues, such as road repairs, traffic problems, road layouts and parking. The amount allocated is dependent on the geographical size and population for the community area and the funding allocation is for capital expenditure and can be used to provide new and improved highway infrastructure.

LHFIFG meetings

4



Attendances

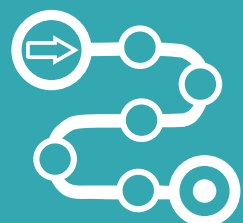
55



£34,824  
Investment

LHFIFG  
projects  
completed

16





## Chair report for Monkton Farleigh Parish Council 2023/24

It has been another enjoyable year for me as chair of the Parish Council. We have had a busy year with projects and turnover of councillors which has resulted in us increasing our numbers from 7 to 8 and boosting the resilience accordingly.

### COUNSELLOR UPDATE

After 8 years on the council we said a sad goodbye to Joy Spiers and Brian Marlow and thanked them for their hard work and dedication during their time with us. To be a parish councillor takes time out of your day-to-day life to support projects and advise accordingly and both Joy and Brian contributed outstandingly whilst on the council.

Following this we made an application to increase our numbers- which was successful. Therefore, welcoming Elliot McBride, Dan Sharpe and Suzanne Stansfield to our council. They each bring unique attributes and we are looking forward to working with them.

### SPRING CLEAN

I am pleased to continue the tradition of the village 'Spring Clean'. We see continued support for this by our parishioners and we continue to find bits of car, wine bottles and old bikes! Valued by all and worth the consideration of an additional clean up in the autumn

### COTSWOLD WARDENS

One of the projects I am most pleased about has been the renewal of stiles and footpaths within the parish. This has been supported by the volunteer organisation 'The Cotswold Wardens' who focus on improving and maintaining footpaths and rights of way within the Cotswolds. They have spent a lot of time with us in the village and as a result we have much clearer signage and safer stiles- a very valued resource to a parish council.

### TRAFFIC CALMING

We continue to engage with this project as it enters its fourth year. We are currently awaiting input from a cabinet minister regarding the speed reduction and are hopeful that this will be the final step. We have also commissioned improved signage and road markings onto the A363 from Monkton Farleigh and with the welcome reduction of road speed, are hopeful this will improve the safety of all our residents.

### PLAYGROUND UPDATE

We are considering the use of the playground at Farleigh Rise and its surrounding areas and have a team of counsellors to work with the residents and current landowner to explore possibilities regarding renovation and maintenance

### VILLAGE FETE

It was lovely to have the village fete this year and to see our community come together. However, it involves a lot of work to put on and again relies heavily on volunteers so it's future is reliant on this!

#### FINANCES

WE have continued to support maintenance projects in the village including painting of phone boxes and supporting local projects. We will be providing funding for the speed limit reduction and have budgeted accordingly for this big expense.

Finally I would once again like to express a huge thank you to Andy, Tom, Suzanne, Dan, Pauline, Racheal, Elliot and Jane. Without their unending support and dedication the continued improvements and maintenance of our lovely village would be impossible. This is also further supported by our village warden- Ian. Who works tirelessly week in week out around the village.

## Update from Wingfield Parish Council for BoA Area Board

- Councillors have been looking at a range of measures to improve highway safety in the village:
  - Speed limit assessment agreed at LHFIG, in conjunction with South Wraxall PC.
  - Topographical survey to investigate the possibility for any road engineering measures to widen a narrow stretch of pavement alongside the B3109.
  - Location for a SID identified and thanks to Wiltshire Highways for a replacement pole. The SID will now be purchased.
- Looking into quotes for dog waste bin emptying contracts given a 3-fold increase in costs from idverde. Some of this was due to the inclusion of bins not previously recognised in the quote (though clearly being emptied!) but we're also told costs have increased due to idverde not being able to operate out of the Trowbridge depot anymore. Have other PCs noticed increases?
- 'A Greener Wingfield' continues to meet and put forward ideas for climate and nature actions in the community.
- A councillor who is the Wingfield Tree Warden gave away 70 tree whips to residents across the village.
- Successful Annual Parish Meeting with a good turnout of residents.





**Bradford on Avon Neighbourhood Policing Team**  
**Area Board Report May 2024- Sgt 2315 Rutter**

# Meet Your Neighbourhood Policing Team

Each Team member looks after the Town areas as well as a number of Villages and rural areas.



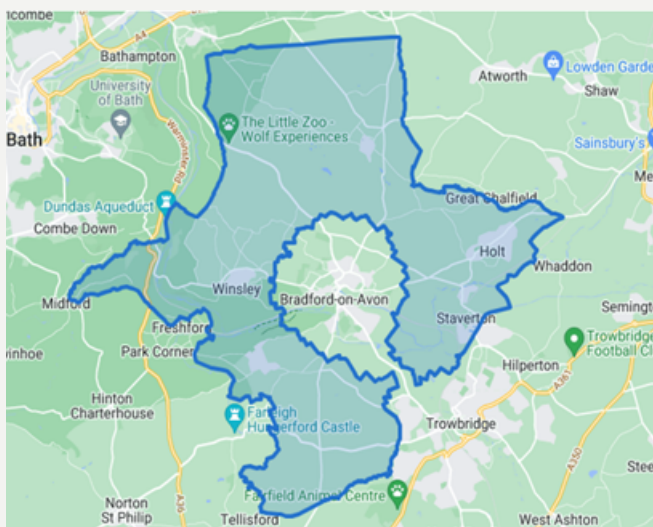
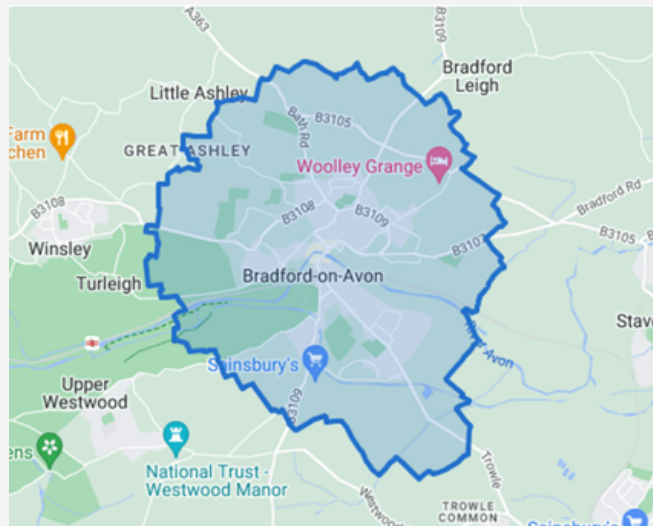
**PC Rachel Jackson**

Conkwell  
Little Ashley  
Winsley  
Turleigh  
Avon Cliff  
Westwood  
Wingfield  
Limpley Stoke



**PC Jen MILLER**

Holt  
South Wraxhall  
Bradford Leigh  
Staverton  
Monkton Farleigh  
Farleigh Wick  
Little Chalfield  
Great Chalfield



**PCSO WALLACE**



**PCSO BADDER**



**Inspector Andy Lemon**



**Sergeant Gemma Rutter**



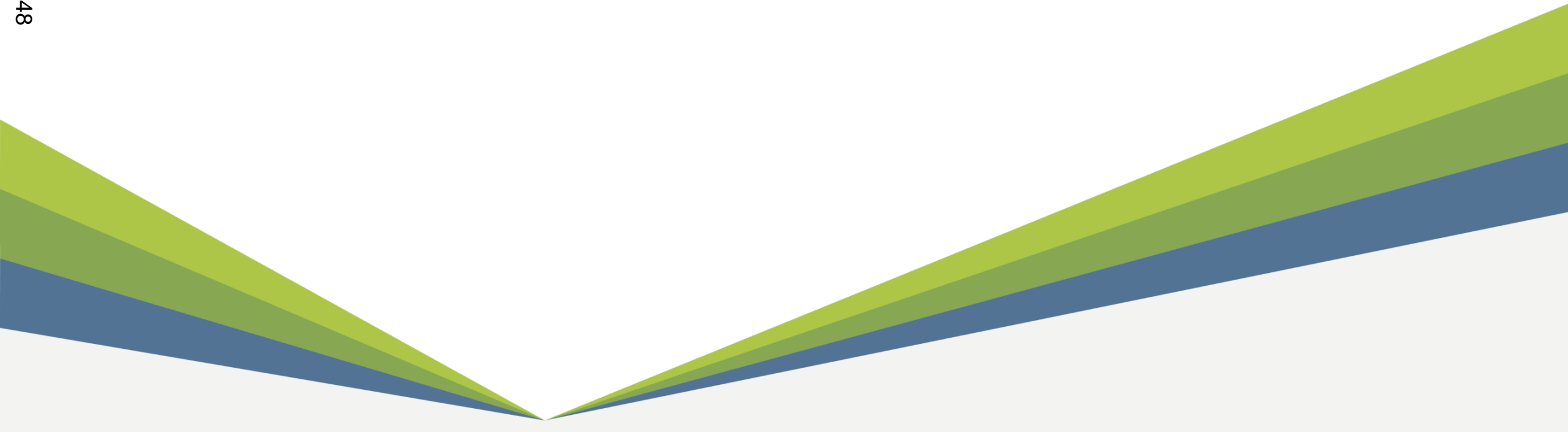
Page 47

# Crime Data Bradford on Avon Jan- March

| Crime                 | 2023       | 2024       | Increase/Decrease |
|-----------------------|------------|------------|-------------------|
| Violence              | 51         | 51         | 0                 |
| Burglary              | 24         | 12         | -12               |
| Criminal Damage       | 19         | 15         | -4                |
| Robbery               | 1          | 1          | 0                 |
| Drugs                 | 2          | 0          | -2                |
| Vehicle Crime         | 11         | 4          | -7                |
| Theft                 | 38         | 60         | +22               |
| Possession of Weapons | 1          | 0          | -1                |
| Public Order Offences | 7          | 4          | -3                |
| Sexual Offences       | 5          | 11         | +6                |
| Other                 | 3          | 1          | -2                |
| <b>TOTAL</b>          | <b>163</b> | <b>159</b> | <b>+4</b>         |

## Take away from the crime stats:

- For Bradford on Avon, the vast majority of crimes have decreased in comparison to where we were last year. With a positive drop in burglaries in particular.
- There is an increase in theft which is mirrored in the national crime picture. The majority of this is retail theft.
- There has been an increase in sexual offences- these are not stranger attacks and show a positive curve in people feeling safe and willing to report crimes of this nature. Wiltshire Police has supported a number of VAWG campaigns and continue to promote safe reporting. This also led to the arrest of a male in Winsley who had been reported for sexually harassing females in the area.



# Our Priorities

## SAFER SPACES-

- School patrols will continue in frequency.
- The team will work with the schools and youth club to promote safe mental health awareness, deterrence from crime and how to stay safe online.
- Plain clothes patrols and uniform patrols will continue in beauty spot locations to continue to increase levels of confidence in women and girls in public areas.

## RETAIL AND BUSINESS CRIME-

- We will be carrying out plain clothes patrols in the stores to proactively seek out shoplifters.
- Action days will be set aside to focus on our top five offenders in the area- this may be a home visit or arrest if wanted.
- The mobile police station will be deployed outside hotspot areas to deter theft.

# Useful Links

For more information on Wiltshire Police's performance please visit:

- PCC's Website - <https://www.wiltshire-pcc.gov.uk/>
- HMICFRS Website - <https://www.justiceinspectorates.gov.uk/hmicfrs/police-forces/wiltshire/>

For information on what crimes and incidents have been reported in the Melksham Community Policing Team area visit <https://www.police.uk/pu/your-area/wiltshire-police/>

**Keep up to date with the latest news and alerts in your area by signing up to our Community Messaging service – [www.wiltsmessaging.co.uk](http://www.wiltsmessaging.co.uk)**

## **Follow your CPT on social media**

- [Melksham Police Facebook](#)
- Find out more information on your CPT area at: [www.wiltshire.police.uk](http://www.wiltshire.police.uk) and here [www.wiltshire-pcc.gov.uk](http://www.wiltshire-pcc.gov.uk)

WILTSHIRE POLICE



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# Road Safety update – Bradford on Avon Area Board

Wednesday 5 May 2024

Keeping Wiltshire Safe





# • #FATAL5 education



## Careless or inconsiderate driving

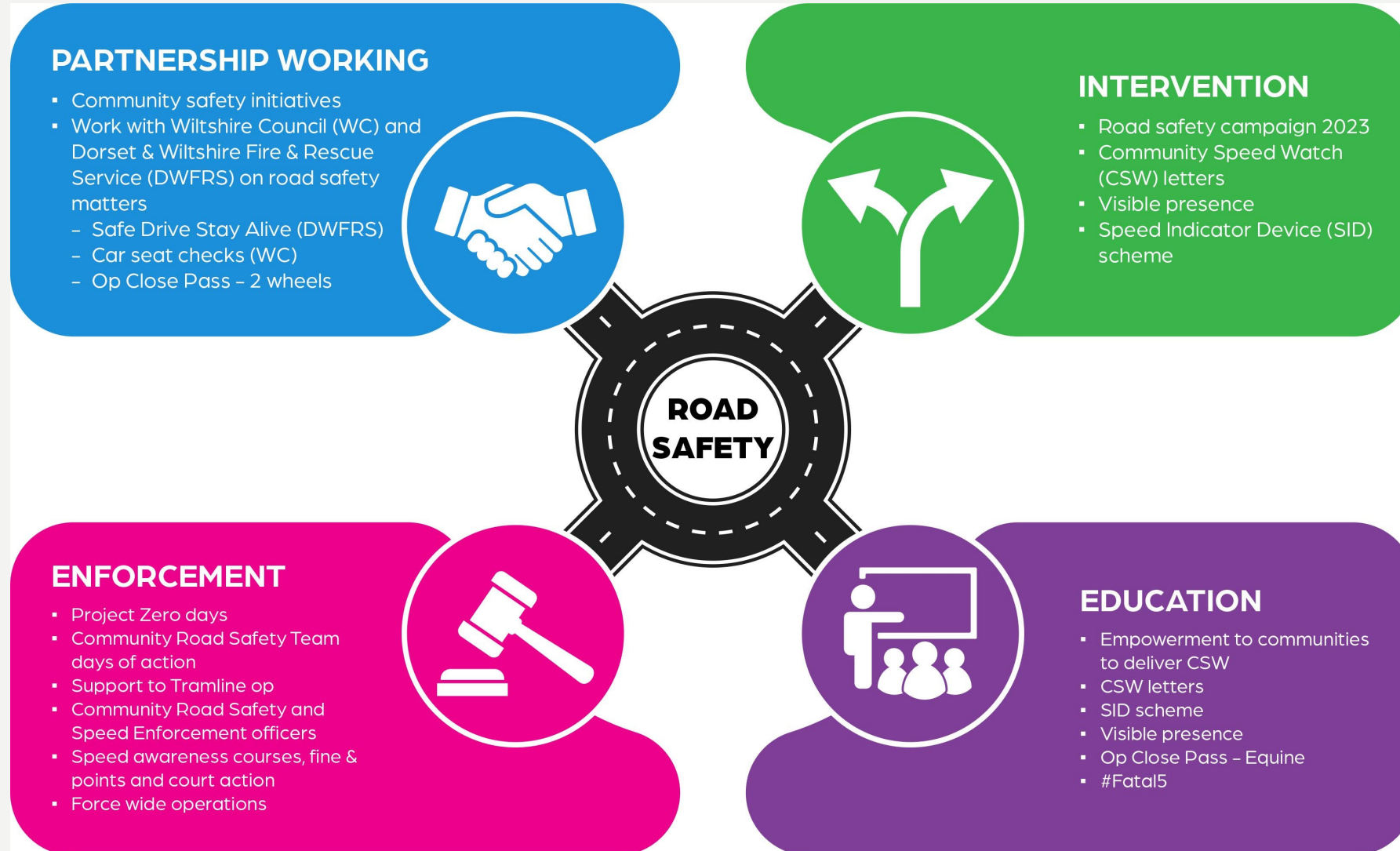
The offence of driving without due care and attention (careless driving) is committed when your driving falls below the minimum standard expected of a competent and careful driver, and includes driving without reasonable consideration for other road users.

### Some examples of careless or inconsiderate driving are:

- overtaking on the inside
- driving too close to another vehicle
- driving through a red light by mistake
- turning into the path of another vehicle
- flashing lights to force other drivers to give way
- misusing lanes to gain advantage over other drivers
- the driver being avoidably distracted by tuning the radio, lighting a cigarette etc
- unnecessarily staying in an overtaking lane
- unnecessarily slow driving or braking
- dazzling other drivers with un-dipped headlights



# • Community Road Safety Team; what we do



# Community Speed Watch

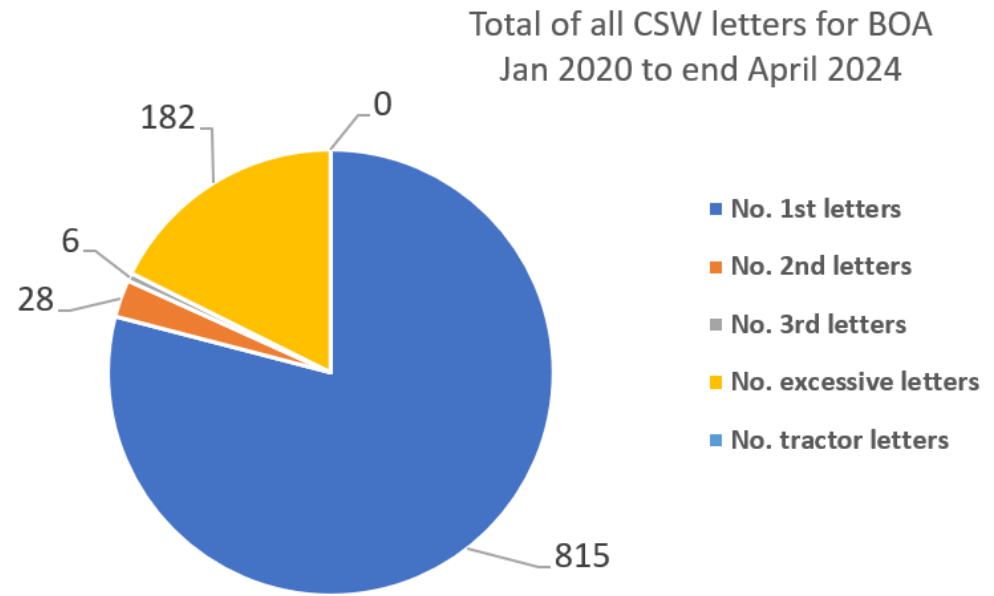
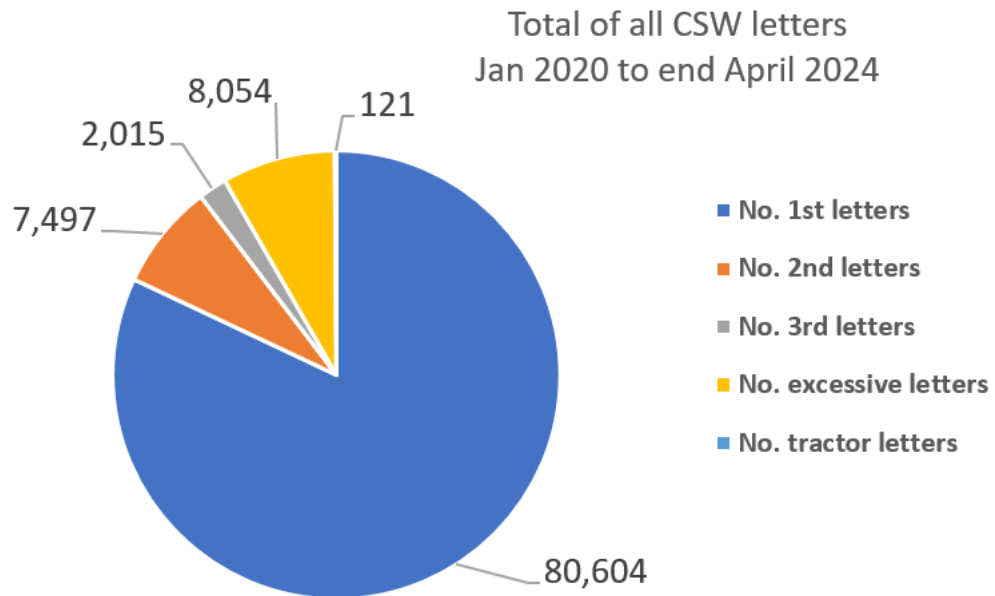
## CSW





# • CSW Bradford on Avon area - Data since July 2020 to 8 May 2024

| Team               | No. 1st letters | No. 2nd letters | No. 3rd letters | No. excessive letters | No. tractor letters | Total letters | No. of watches | Average speeders % |
|--------------------|-----------------|-----------------|-----------------|-----------------------|---------------------|---------------|----------------|--------------------|
| Bradford on Avon   | 196             | 3               | 0               | 2                     | 0                   | 201           | 65             | 2.3%               |
| Staverton          | 118             | 4               | 0               | 2                     | 0                   | 124           | 28             | 0.6%               |
| Westwood           | 501             | 21              | 6               | 178                   | 0                   | 706           | 73             | 12.1%              |
| <b>Grand Total</b> | <b>815</b>      | <b>28</b>       | <b>6</b>        | <b>182</b>            | <b>0</b>            | <b>1031</b>   | <b>166</b>     | <b>6.3%</b>        |



# • Traffic surveys – Bradford on Avon 2022 to 30 April 2024

## Wiltshire Council

| Title                                     | Result            | Survey start date | Speed limit | 85th percentile | CPT        | Area Board       |
|---|-------------------|-------------------|-------------|-----------------|------------|------------------|
| Atworth - A365 Bath Road                  | No further action | 15/05/2023        | 30          | 32.4            | Trowbridge | Bradford on Avon |
| Bradford Leigh - B3109 Rushey Lane BOA    | No further action | 04/02/2023        | 50          | 51.4            | Trowbridge | Bradford on Avon |
| Bradford Leigh C224 Leigh Road            | No further action | 04/02/2023        | 50          | 35.1            | Trowbridge | Bradford on Avon |
| Bradford On Avon - Holt Road - Brooklands | Speed education   | 15/03/2023        | 30          | 37              | Trowbridge | Bradford on Avon |
| Bradford On Avon - Holt Road - Cemetery   | No further action | 15/03/2023        | 50          | 41              | Trowbridge | Bradford on Avon |
| Bradford on Avon, B3108 Winsley Road      | Speed education   | 25/04/2022        | 30          | 36.99           | Trowbridge | Bradford on Avon |
| Limpley Stoke - B3108 Lower Stoke         | No further action | 31/01/2022        | 40          | 43.45           | Trowbridge | Bradford on Avon |
| Limpley Stoke - Lower Stoke               | No further action | 31/01/2022        | 40          | 43.45           | Trowbridge | Bradford on Avon |
| Staverton B3105 New Terrace               | No further action | 12/06/2023        | 30          | 31.4            | Trowbridge | Bradford on Avon |
| Wingfield - B3109 Bradford Road           | No further action | 20/03/2023        | 40          | 43.1            | Trowbridge | Bradford on Avon |
| Winsley - Dane Rise                       | Speed education   | 07/12/2023        | 20          | 24.1            | Trowbridge | Bradford on Avon |

# • Wider work recently

Our Roads Policing Unit (RPU) in the last quarter, covering January to April issued over **2390 tickets** to motorists, for numerous road related offences.

- [Op Tramline](#) is running every month, in April the main focus was on mobile phone enforcement.
- 5 more RPU officers have joined the team.
- RPU ran a [MIB](#) no insurance operation focussing on the M4 in conjunction with TVP, A&S and Gwent Police. Wiltshire had 12 vehicles seized off the M4 and the highest in the region.



 **Wilts Specialist Ops @WiltsSpecOps · 05/04/2024**  
#RPU were out again running #OpTramline today in between other jobs and commitments 🙌  
Even more drivers found to be distracted at the wheel or not restrained #Fatal5



0:06  InShCo

 **Wilts Specialist Ops @WiltsSpecOps · 06/04/2024**  
#RPU have this vehicle stopped in Bulford due the driver only holding a provisional licence and the vehicle holding no policy of insurance, driver reported and vehicle seized  
#NoInsuranceNoLicenceNoVehicle #S165 #Seized @DriveInsured



6 

 **Wilts Specialist Ops @WiltsSpecOps · 17/03/2024**  
Full house of document offences for this motorcycle, seized on the A429 near Kemble. No number plate; insurance; tax or MOT, ridden by a provisional licence holder.



11 



# Community Speed Enforcement Officers

CSEO's



# • CSEO – Dashboard – 1 January 2023 to 8 May 2024

## CSEO Activity Dashboard

Outcomes are dependent on previous convictions and history

10,667.00  
No. Speed awareness co...

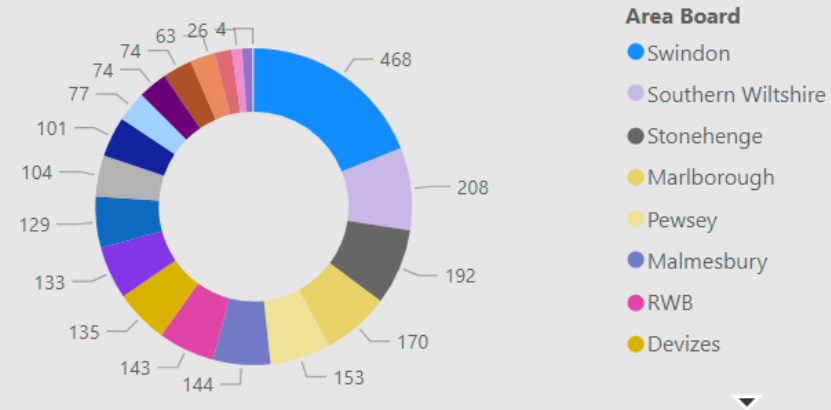
1,450.00  
No. Fine & Points

144.00  
No. Court

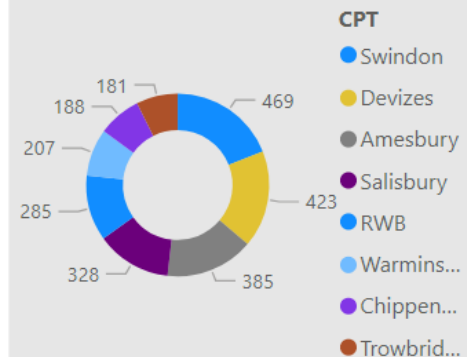
851  
No. of Locations

| Location   | Year | Month    | Speed awareness course | Fine & Points   | Court         | CPT        | Area Board |
|--|------|----------|------------------------|-----------------|---------------|------------|------------|
| Swindon - Thamesdown Drive                         | 2023 | December | 251.00                 | 54.00           | 0.00          | Swindon    | Swindon    |
| Swindon Queens Drive adjacent with Cambridge Close | 2024 | April    | 151.00                 | 26.00           | 0.00          | Swindon    | Swindon    |
| Shaw and Whitley - A365 Folly Lane                 | 2023 | November | 129.00                 | 15.00           | 0.00          | Trowbridge | Melkshar   |
| Swindon - Thamesdown Drive                         | 2024 | January  | 103.00                 | 16.00           | 0.00          | Swindon    | Swindon    |
| Wilton - The Avenue                                | 2023 | August   | 102.00                 | 31.00           | 4.00          | Salisbury  | South We   |
| Harnham - Lime Kiln Way                            | 2023 | November | 97.00                  | 11.00           | 0.00          | Salisbury  | Salisbury  |
| Cholderton - Church Lane                           | 2023 | March    | 95.00                  | 4.00            | 1.00          | Amesbury   | South We   |
| Swindon - Thamesdown Drive                         | 2024 | March    | 94.00                  | 23.00           | 0.00          | Swindon    | Swindon    |
| Swindon Queens Drive adjacent with Cambridge Close | 2024 | March    | 90.00                  | 13.00           | 1.00          | Swindon    | Swindon    |
| Wilton - The Avenue                                | 2023 | November | 84.00                  | 33.00           | 8.00          | Salisbury  | Southern   |
| Cricklade - Spital Lane                            | 2023 | April    | 80.00                  | 10.00           | 0.00          | RWB        | RWB        |
| Tilshead - Candown Road                            | 2023 | August   | 78.00                  | 10.00           | 1.00          | Amesbury   | Stoneher   |
| Wilton - The Avenue                                | 2024 | April    | 77.00                  | 23.00           | 6.00          | Salisbury  | Southern   |
| Coombe Bissett - Deegan House                      | 2023 | November | 72.00                  | 10.00           | 0.00          | Salisbury  | Southern   |
| <b>Total</b>                                       |      |          | <b>10,667.00</b>       | <b>1,450.00</b> | <b>144.00</b> |            |            |

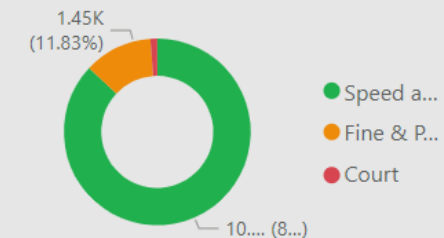
### Activity by Area Board



### Activity by CPT



### Outcomes



# • CSEO – Bradford on Avon Area Board - 1 January 2023 to 8 May

## CSEO Activity Dashboard

Outcomes are dependent on previous convictions and history

269.00  
No. Speed awareness co...

58.00  
No. Fine & Points

4.00  
No. Court

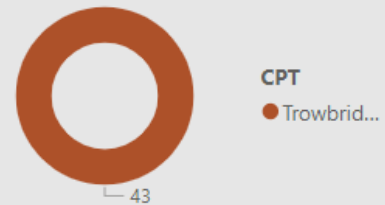
23  
No. of Locations

| Location  | Year | Month    | Speed awareness course | Fine & Points | Court       | CPT        | Area Board    |
|---|------|----------|------------------------|---------------|-------------|------------|---------------|
| Westwood - New Inn  | 2023 | April    | 29.00                  | 5.00          | 0.00        | Trowbridge | Bradford on A |
| Westwood - New Inn  | 2023 | August   | 28.00                  | 8.00          | 0.00        | Trowbridge | Bradford on A |
| Westwood - New Inn  | 2023 | October  | 25.00                  | 6.00          | 0.00        | Trowbridge | Bradford on A |
| Staverton New Terrace   | 2024 | April    | 18.00                  | 2.00          | 0.00        | Trowbridge | Bradford on A |
| Westwood - New Inn  | 2024 | January  | 16.00                  | 3.00          | 0.00        | Trowbridge | Bradford on A |
| Westwood - Site N°5: Bus stop opposite The New Inn public house (C) | 2024 | March    | 15.00                  | 2.00          | 0.00        | Trowbridge | Bradford on A |
| Westwood - The New Inn  | 2023 | April    | 15.00                  | 4.00          | 2.00        | Trowbridge | Bradford on A |
| Westwood Site N°5: Bus stop opposite The New Inn public house       | 2024 | March    | 15.00                  | 1.00          |             | Trowbridge | Bradford on A |
| Westwood Site N°5: Bus stop opposite The New Inn public house       | 2024 | February | 14.00                  | 6.00          | 1.00        | Trowbridge | Bradford on A |
| Westwood - New Inn  | 2023 | June     | 13.00                  | 7.00          | 1.00        | Trowbridge | Bradford on A |
| Westwood Site N°5: Bus stop opposite The New Inn public house       | 2024 | May      | 12.00                  | 7.00          | 0.00        | Trowbridge | Bradford on A |
| Westwood - Site N°5: Bus stop opposite The New Inn public house (C) | 2024 | April    | 10.00                  | 1.00          | 0.00        | Trowbridge | Bradford on A |
| Bradford on Avon -  | 2023 | November | 8.00                   | 0.00          | 0.00        | Trowbridge | Bradford on A |
| <b>Total</b>  |      |          | <b>269.00</b>          | <b>58.00</b>  | <b>4.00</b> |            |               |

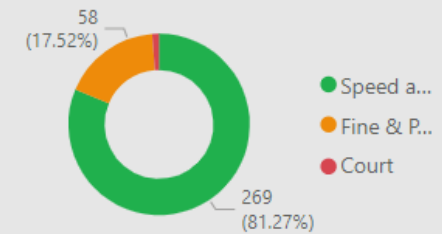
### Activity by Area Board



### Activity by CPT



### Outcomes



# • Your Force | Your Area | Follow us

For information on Road Safety in Wiltshire visit:  
[Road safety campaign | Wiltshire Police](#)

[Road Safety \(wiltshire-pcc.gov.uk\)](http://wiltshire-pcc.gov.uk)



[Bradford on Avon Town | Your Area | Wiltshire Police | Wiltshire Police](#)



[Bradford on Avon Police | Facebook](#)

[Wilts Specialist Ops \(@WiltsSpecOps\) / X \(twitter.com\)](#)

[Wiltshire Specials \(@wiltspolicesc\) / Twitter](#)







## AGE UK WILTSHIRE

## News and Views

**CEO Message - Providing Support, Encouraging Independence**

Welcome to the fifth edition of our external newsletter. Sarah Cardy, CEO, gives an update on our services.

“Nothing stands still for long in Age UK Wiltshire. We are continuing to find new ways to deliver services and strengthen our income to ensure we are a sustainable charity.

Having opened our Salisbury charity shop with an information point at the end of last year, it has been fantastic to open in two further locations in Bradford on Avon and Marlborough. You can read more about these brilliant shops and information points on page 3 of this newsletter. We are working hard behind the scenes on our next location, so watch this space.

Since our last newsletter I am delighted to announce our new partnership with working in partnership with Community First, Alzheimer’s Support, Wiltshire Service Users Network, Citizens Advice Wiltshire and Wessex Community Action, under the umbrella, ‘Carers Together Wiltshire’. This partnership will allow us to provide tailored support to the thousands of unpaid carers across Wiltshire.

There are currently thousands of people identified as unpaid carers in Wiltshire, we wish to ensure that these individuals can achieve a healthy balance between their caring responsibilities and their own interests and wellbeing.”

You can find out more about Carers Together Wiltshire on page 6 of this newsletter.

Newsletter  
Highlights

CEO Message

Let's Talk About: Offline  
and Overlooked

Charity Shops

Organisation News and  
Updates

Carers Together Wiltshire

Meet the Trustee

Join our team - vacancies



[Follow us on Facebook](#)



[@AgeUKWiltshire](#)



[@AgeUKWiltshire](#)

Visit our [website](#)



## Let's talk about: Offline and Overlooked – Age UK's new report on Digital Exclusion

Age UK has released a new report – 'Offline and Overlooked – Digital Exclusion and its impact on older people' – written to continue raising awareness of digital exclusion with MPs, local councils and service providers.

Age UK has been campaigning to highlight the impact on older people that the rush to go digital is having.

The report sets out how prioritising digital routes to accessing essential services like banking, NHS and GP appointments, parking, local council services and social security is disproportionately impacting older people. It highlights the important support being provided by local Age UKs to increase digital skills.

The report highlights that:

- 4.7 million people aged 65+ don't have the basic skills needed to use the internet successfully.
- 2.3 million people aged 65+ don't use the internet at all.
- 3.3 million people aged 65+ don't use a smartphone.

The report's recommendations are:

- All public services must offer and promote an affordable, easy to access, offline way of reaching and using them.
- The Government must make sure local government receives enough funding to provide offline services.
- More funding and support provided to enable people who are not internet users, but would like to be, to get online.
- The Government should lead on the development of a long-term, fully-funded national Digital Inclusion Strategy.
- The Government should change the law to require banks to maintain face-to-face services.
- Banks must accelerate the roll-out of Shared Banking Hubs.

To find out more, or to see how you can get involved, read more [here](#).

## News and updates.

### Charity Shops and Information Points

Following the success of our Salisbury Shop with Information Point, which opened in December, we have now opened in Bradford on Avon and Marlborough! Our charity shops are not just a retail space, but a place for people to come to us for information, help and access to advice.

These locations can only work with the support of our amazing volunteers and with the generous donations received. Each donation made, and purchase bought makes a real difference in the lives of older people living in Wiltshire.

Our shops are looking for more donations of clean, secondhand clothing and quality homeware.

What can you donate?

| Clothes  | Homeware   |
|--|--|
| <p>Good quality and clean:</p> <ul style="list-style-type: none"> <li>• Men’s clothes</li> <li>• Woman’s clothes</li> <li>• Kid’s clothes</li> <li>• Bags</li> <li>• Shoes (paired)</li> <li>• Jewellery</li> <li>• Accessories</li> </ul> | <p>In good condition:</p> <ul style="list-style-type: none"> <li>• Vases, ornaments, glassware</li> <li>• Soft furnishings (if new)</li> <li>• Small pieces of furniture</li> <li>• Toys and games</li> <li>• Books</li> </ul> |



**“Supporting an Older Person, One Donation at a Time”**

## Organisation News and Updates: Living Well

Through our Living Well service we have a team of Age UK Wiltshire staff, based within GP surgeries, providing a wide range of support to older patients. Alongside visiting people at home, we also go to local events spreading the news of our services.

On social prescribing day, the Living Well team visited Chippenham Community Hub to raise awareness in the community about the work of social prescribers. Information was shared about social groups, support services and relevant benefits.

The team had a mixture of people stop by from professionals, parliamentary candidates, and patients from the local surgeries. .



**“Age UK have been brilliant, you've done so much for me, I don't know what I'd have done without you.”**

## Organisation News and Updates:

Our 'Wellbeing Checks with Meals' service is much more than just a hot meal delivered to your door, it is also:

- ✓ A wellbeing check for an older relative
- ✓ Peace of mind for a relative or carer
- ✓ The ability to remain independent, at home

"Thank you again for everything you do, your drivers are amazing, and it is because of you that mum can stay in her own home. So it is such a gift for us, thank you."

# Socials

You can stay up to date with our latest news by following our social media accounts:



<https://www.facebook.com/ageukwiltshire/>



<https://twitter.com/AgeUKWiltshire>



<https://www.instagram.com/ageukwiltshire/>

Following our accounts and engaging with what is shared is a fantastic free way to help increase the reach of our services.



## Organisation News and Updates:



Age UK Wiltshire is working in partnership with Community First, Alzheimer's Support, Wiltshire Service Users Network, Citizens Advice Wiltshire and Wessex Community Action, under the umbrella, 'Carers Together Wiltshire'.

This partnership will allow us to provide tailored support to the thousands of unpaid carers across Wiltshire.

There are currently thousands of people identified as unpaid carers in Wiltshire, we wish to ensure that these individuals can achieve a healthy balance between their caring responsibilities and their own interests and wellbeing. Caring for another person can be challenging. We work closely with Wiltshire Council to offer Carers Assessments, to enable unpaid carers to take regular time away from their caring responsibilities, and we also offer practical and emotional support.

We will work together with our partnership organisations to provide support to individuals providing informal unpaid care to another person through a range of support services.

We can provide:

- Activities
- Carer breaks
- Information
- Advice
- Information of Carer ID cards
- Counselling
- Coaching
- Training and support (including peer-support) for carers.

We are here to support carers, offer a listening ear and practical help and support. You can contact us on 01380 710300 or email

## Organisation News and Updates: Fitness & Friendship

Our Fitness & Friendship Clubs are social clubs for older people with an emphasis on keeping active.

Sessions include gentle exercises, games, quizzes, Tai Chi, with plenty of time for a friendly chat over refreshments.

Our brand-new Fitness & Friendship Club has opened in Devizes at Northgate Gardens Retirement Housing and meets alternate Wednesday's 10.30am-12.30pm.

To find out more, you can contact: [fitnessandfriendship@ageukwiltshire.org.uk](mailto:fitnessandfriendship@ageukwiltshire.org.uk)

### Happy birthday George!

George, a member of our Salisbury Fitness & Friendship Club, recently celebrated his 100th birthday with the club!



### Information & Advice

Information & Advice received an exciting visit from some of Age UK National staff working on the Building Resilience project. They visited the team in Salisbury to see how they operate, as well as taking the opportunity to chat with volunteers and staff about the service. They were very complimentary and could see how much everyone put into the service.

## Organisation News and Updates: Local Energy Grant



### Local energy Grant

**Could you be entitled to £100s off your fuel bills?**

**£200 Wiltshire Energy Grant**

**You could be eligible if you:**

- Are over State Pension age
- Receive a means-tested benefit (core) *or* income below £366pw (single) person) / £527pw (couple or household) (discretionary)
- Worry about the cost of heating

**We also advise on other benefits and schemes**

**Contact Age UK Wiltshire**

**0808 196 2424**

**[www.ageukwiltshire.org.uk](http://www.ageukwiltshire.org.uk)**



[www.ageukwiltshire.org.uk](http://www.ageukwiltshire.org.uk)

Registered Charity No. 800912



## Organisation News and Updates: Padwell Road Day Centre

Padwell Road Day Centre recently celebrated its 40th Birthday!

A fantastic time was had by all.



With plants kindly donated by B&Q, Padwell Day Centre guests were able to start potting. The plants are now in the Day Centre Garden and we are delighted to share that the strawberry plants are coming along brilliantly!



## Organisation News and Updates: Supportive Independence



# Supportive Independence

more connected more resilient more mobile

We can provide information, guidance and support to help older people in Swindon stay active and connected.

Would you be interested in discovering local events and socialising?

Do you feel a bit unsteady on your feet and would like to know how you can prevent falls?

Do you feel, with a little support, you could be more active?

Want to make sure you are getting all the income you're entitled to?

Struggling to get around town?

Interested in learning about aids and adaptations to make your home more comfortable?



If you answered "YES" to any of these, feel free to get in touch with Dani Gibbs at 07933513209 for a friendly chat.

## Organisation News and Updates: Melksham Community Support

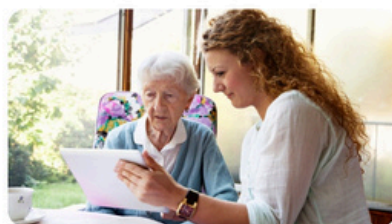
The Melksham Community Support service is commissioned by Melksham Town Council and Melksham Without Parish Council, to improve the wellbeing of older people living in the area, by offering support, access to information and practical help.

Funding for the second year of the project has recently been confirmed and we're busy promoting the support we can offer.

### Melksham Community Support

- Would you like to go out and socialise if you had some information about what's going on, or someone to go along with?
- Do you feel, with a little support, you could be more active?
- Would you like to check you're receiving all the income you're entitled to?
- Do you find it difficult to get the things you need from the shops or chemist?
- Would you like information about aids and adaptations for your home?
- Maybe you just need a few things sorting at home to make it a happier place to be?

If you said YES to any of these, and would like to discuss a home visit, please call 01225 809265.



## Organisation News and Updates:

### Meet the trustee



Working hard behind the scenes are our amazing Trustee Board who provide a strategic lead and oversight for the direction of Age UK Wiltshire.

Chair of our Trustee board is Richard Purchase and we thought this newsletter was a perfect opportunity to find out a bit more about him.

#### 1. Why did you decide to become a trustee of Age UK Wiltshire?

“I applied for the role as Chair and went through a rigorous selection process! Professionally I have worked in health and through my companies' provided services to the health, housing and social care sectors. It made sense therefore to continue supporting an organisation whose services are already great but could become more widely available utilising my commercial skills to help others.”

#### 2. What difference do you feel the charity is making?

“In the last two years, and with a new strategic plan, we have seen growth and expansion with more people able to access our services whilst at the same time we have been striving to become more financially self-sufficient.”

#### 3. What are you most excited about for the charity?

“ We have a fantastic and forward thinking Exec Team led by a brilliant Chief Executive - there will be increasing need for our services as the population ages, other charities falter and government/council requirements expand. We are very well placed and are excited to step into this space.”

#### 4. Outside of your role with our charity, what do you enjoy doing in your free time?

“I have a number of commercial interests; however, I am a great rugby supporter, Vice Chair of Marlborough RFC, I play golf badly, have young grandchildren and I enjoy travel.”

#### 5. What book, film, or song has had a significant impact on you and why?

“I am not sure you can pick one and it becomes an accumulation of experiences over the years. However I would encourage everyone in business to read the books by Michael Heppell and particularly "How to be Brilliant" - he has other books and all are worth a read!”



## Join our team

Age UK Wiltshire is a local independent charity with around 60 members of staff, mostly part-time. We help over 1500 local older people every year, offering activities, events, social contact and information. It's a great place to work if you really want to make a difference in people's lives.

Our website is regularly updated with all of our latest vacancies.



You can find out more [here](#)

## Volunteer with us

We rely on volunteers to support the services we deliver. We welcome applications and support from all parts of the community and will work with people so they get the best experience possible from working with us.



If you are ready to volunteer with us then the first step is to read about our volunteer roles on our [website](#) and complete our application form. This is how we first get to know you and understand what you want to get out of volunteering.

Visit our website for more information about our services  
[www.ageukwiltshire.org.uk](http://www.ageukwiltshire.org.uk)  
[www.ageuk.org.uk/southampton/](http://www.ageuk.org.uk/southampton/)



**Bradford On Avon Area Grant Report**

**Purpose of the Report**

1. To provide details of the grant applications made to the Bradford On Avon Area Board.  
 These could include:
  - community area grants
  - youth grants
  - older and vulnerable people grants
  - area board initiatives
2. To document any recommendations provided through sub groups.

**Area Board Current Financial Position**

|   | Community Area Grants | Youth Grants | Older and Vulnerable People Grants |
|---|-----------------------|--------------|------------------------------------|
| Opening Balance For 2024/25                               | £ 14,160.00           | £ 11,528.00  | £ 7,700.00                         |
| Awarded To Date   | £ 0.00                | £ 0.00       | £ 0.00                             |
| Current Balance   | £ 14,160.00           | £ 11,528.00  | £ 7,700.00                         |
| Balance if all grants are agreed based on recommendations | £ -840.00             | £ 4,528.00   | £ 2,700.00                         |

**Grant Funding Application Summary**

| Application Reference   | Grant Type           | Applicant                     | Project  | Total Cost | Requested |
|---|----------------------|-------------------------------|--|------------|-----------|
| <a href="#">ABG1521</a>   | Community Area Grant | Bradford on Avon Cricket Club | BoA Cricket Club 2 lane Artificial Practice Facility | £45700.00  | £5000.00  |
| <p><b>Project Summary:</b><br/>                     We have a thriving youth section (with over 150 children from School Reception Year through to u15s) with the club running four u11 teams (incl one girls-only team), three u13 teams and one u15s team creating a pathway into the club's 3 men's league teams, 1 women's team, and a social midweek team. However, our players lack a permanent place to safely practice away from the cricket pitch and so a practice facility is required in the 4th tennis court location at Culver Close to improve practice quality and increase the training opportunities for youth and adult players.</p> |                      |                               |  |            |           |
| <a href="#">ABG1674</a>   | Community Area Grant | St Nicholas PCC Winsley       | Winsley Church Hall New Roof                         | £23000.00  | £5000.00  |

| Application Reference   | Grant Type                          | Applicant             | Project   | Total Cost | Requested |
|---|-------------------------------------|-----------------------|---|------------|-----------|
| <p><b>Project Summary:</b><br/> <b>Winsley Church Hall is a meeting space which serves the community of Winsley and beyond as well as the local parish church (St Nicholas). The building is on a geographically separate site from the church, with its own car park, and was originally a classroom for the old village school. The current felt roof covering is at the end of its life with extensive cracking and leaks occurring; it now needs complete replacement together with the associated gutters and fascia boards. The purpose of the project is to ensure the continuing existence of the hall to provide a meeting space for the village. Its functions and uses include: a polling station, a venue for Parish Council meetings; a community cafe and a lunch club - Kettle's On and Soup's Up (each fortnightly) - to provide residents with social support and a warm space (approx. 40 people each); Sunbeams - a mother &amp; toddlers group; the Winsley Mens' Group; four different arts groups, Canzona (local choir), exercise class (Pilates, Morris dancing); fundraising events for local charities; and a venue for families to use at funerals. The plan for this year is to replace the existing felt roof with either an EPDM rubber covering or, following discussion at Winsley PC about the possibility of improving insulation, insulated steel panels. Investigation of the insulated panel option shows that it is a bit more expensive initially, but would have improved durability with a guaranteed life of 30 years, and would reduce energy usage by 25-30% to provide significant through life cost saving. Looking further ahead, the single glazed windows and doors of the hall are also in a very poor condition and will need to be replaced soon. The new windows and doors will be double glazed and more energy efficient. This will be the second phase of the refurbishment of the hall but is not part of the immediate project.</b></p> |                                     |                       |   |            |           |
| <a href="#">ABG1704</a>   | Community Area Grant                | Staverton Social Club | Staverton Social Club Disabled and Accessible Facilities                            | £22000.00  | £5000.00  |
| <p><b>Project Summary:</b><br/> <b>Staverton Social Club does not have a disabled toilet and at present one of the two fire exits does not meet existing requirements. We are proposing to add a disabled toilet and baby changing facility within the current footprint of the club and also update the fire exit with a wider fire door and ramp to replace the existing door and steps. This upgrade will enable those with disabilities or mobility issues to safely use the club and will hopefully encourage more groups and clubs to utilise the facility.</b></p>   |                                     |                       |   |            |           |
| <a href="#">ABG1814</a>   | Older and Vulnerable Adults Funding | Arts Together         | Arts Together Projects for Isolated and Vulnerable Older People in Bradford on Avon | £14398.00  | £5000.00  |



| Application Reference  | Grant Type  | Applicant                 | Project                  | Total Cost | Requested |
|--|-------------|---------------------------|--------------------------|------------|-----------|
| <p><b>Project Summary:</b><br/> <b>Arts Together is a Wiltshire charity that has been running creative support groups for isolated and vulnerable older people in six areas of Wiltshire for 24 years. We provide regular, meaningful activities that build trust, confidence and friendship, supporting group members within their community and combatting the damage caused by isolation. From September 2024 to August 2025 we will run 6 art projects for lonely and vulnerable older people in Bradford on Avon. Each project is led by a different artist and supported by a team of local volunteers. Projects are stimulating and challenging and adapted specifically so that they are accessible to all. Each project will take place over a 5-week block, in the community lounge at Aldhelm Court in Bradford on Avon. This venue is provided as an in-kind donation, free of charge, by Selwood Housing Association. Assisted transport is arranged for the group members, the majority of whom would be unable to attend otherwise. We also provide refreshments, a hot lunch and a warm accessible place to be at each weekly project session, increasingly important for frail older people during this cost-of-living crisis. Our art tutors are professional artists fully insured and with DBS checks and our group manager and volunteers (also DBS checked) are trained in supporting members who might have barriers to taking part, be it through poor health, disability or mental health issues. An accredited carer is at each group session as the dedicated emergency first-aider and for any personal support needs. The group manager has extensive experience and offers wellbeing support to each group member beyond the weekly sessions to enable them to keep attending the group. Transport, food and materials costs continue to increase, particularly impacting vulnerable older people who often must make choices between food or heat. The Bradford on Avon group is at capacity with a waiting list due to increased need and referrals. The group has become a place of immense support and friendship for the members. Some of them stay on after the group has finished to play games and chat with each other, having made friends with people they had never met before joining the group. The group members recently worked together to design and make a collaborative mosaic celebrating what they love about Bradford on Avon, under the guidance of mosaicist Joanna Dewfall. The members were excited to share their mosaic with the wider community at Made in Bradford on Avon and are over the moon that their mosaic will soon be on permanent display at St. Margaret's Hall. What a sense of pride and of belonging this has engendered! We are constantly fundraising and request £5000 from Bradford on Avon Area Board towards the cost of running six of these engaging, confidence building and life enhancing 5-week projects for some of the most vulnerable older members of our community.</b></p> |             |                           |                          |            |           |
| <a href="#">ABG1160</a>  | Youth Grant | 4 Youth South West        | No Limits SEN Youth Club | £16362.63  | £5000.00  |
| <p><b>Project Summary:</b><br/> <b>We are looking for a grant to contribute to the running of our Monday night 'No Limits' youth club throughout 2023 - 2024. This youth club supports between 25-40 young people aged 13-25 years with a range of special educational needs and disabilities.</b></p>   |             |                           |                          |            |           |
| <a href="#">ABG1749</a>  | Youth Grant | Bristol Avon Rivers Trust | River Detectives         | £154950.00 | £2000.00  |

| Application Reference  | Grant Type | Applicant | Project | Total Cost | Requested |
|--|------------|-----------|---------|------------|-----------|
| <p><b>Project Summary:</b><br/> The project involves volunteers from local communities conducting monthly water quality monitoring of key sections of rivers and streams throughout the Bristol Avon catchment. BART River Detectives will have an important role to play in filling the gaps in water quality monitoring and reconnect people with their local watercourse by empowering local communities with a sense of ownership, which we hope will create a legacy. BART River Detectives will supplement BART's annual RiverBlitz citizen science project, providing us with a more frequent and in-depth data set within our catchment. Volunteers will be fully trained and provided with their own easy-to-use testing kits, which analyse temperature, total dissolved solids, phosphates and nitrates. Each volunteer is allocated a sampling site where they will take these measurements on a monthly basis, and the data collected will be displayed on an interactive map hosted on BART's website, alongside the data BART have collected through our annual RiverBlitz project, which will provide a more extensive data set and understanding of river health within the catchment. By getting involved in this citizen science project you will be helping BART to monitor the health of our local rivers and helping protect and enhancing them for the benefit of both people and wildlife.</p> |            |           |         |            |           |

## Background

3. Area Boards have authority to approve funding under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Funding and Grants Criteria. This document is available on the council's website.
4. Three funding streams are available to the Area Board, each with an annually awarded amount. These funding streams are as follows:
  - Community Area Grants (capital)
  - Youth Grants (revenue)
  - Older and Vulnerable People Grants (revenue)
5. The Area Board will be advised of the funding available prior to their first meeting of each financial year.

## Main Considerations

6. Councillors need to be satisfied that the applications meet the requirements as set out in the Area Board Funding and Grants Criteria and that the health and wellbeing and young persons funding guidelines have been adhered to.
7. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.
8. Councillors need to consider any recommendations made by sub groups of the Area Boards.

## Safeguarding Implications

9. The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

## Public Health Implications

10. The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

## Environmental & Climate Change Implications

11. Grant funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

## **Financial Implications**

12. Councillors must ensure that the Area Board has sufficient funding available to cover the grants awarded.

## **Legal Implications**

13. There are no specific legal implications related to this report.

## **Workforce Implications**

14. There are no specific human resources implications related to this report.

## **Equalities Implications**

15. Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.
16. Community Area Grants will give local community and voluntary groups, Town and Parish Councils equal opportunity to receive funding towards community based projects and schemes where they meet the funding criteria.

## **Proposals**

17. To consider and determine the applications for grant funding.

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## **Report Author**

- Liam Cripps, Strategic Engagement and Partnership Manager, [Liam.Cripps@wiltshire.gov.uk](mailto:Liam.Cripps@wiltshire.gov.uk)

No unpublished documents have been relied upon in the preparation of this report.



**Date of Meeting: 22<sup>nd</sup> April 2024 – 16:00 – virtual meeting**

**1) Attendees and apologies**

|  |                     |  |  |  |
|--|---------------------|--|--|--|
|  | <p>Circulation:</p> | <p>Tim Trimble (Chair)<br/>                 Sarah Gibson – Wiltshire Councillor<br/>                 Johnny Kidney – Wiltshire Councillor<br/>                 Trevor Carbin – Wiltshire Councillor<br/>                 Dean Baker, Kirsty Rose – Highways<br/>                 Liam Cripps – Strategic Engagement Manager</p> <p>Atworth Parish Clerk<br/>                 Bradford on Avon Town Clerk<br/>                 Holt Parish Clerk<br/>                 Limpley Stoke Parish Clerk<br/>                 Monkton Farleigh Parish Clerk<br/>                 South Wraxall Parish Clerk<br/>                 Staverton Parish Clerk<br/>                 Westwood Parish Clerk<br/>                 Winsley Parish Council<br/>                 Bianca San Martin – Wingfield PC<br/>                 George Mumford – Westwood PC<br/>                 Liz Watts – Monkton Farleigh PC<br/>                 Pauline Adams – Monkton Farleigh PC<br/>                 Jeremy Wire – Streets Ahead<br/>                 Ian Barnes – Limpley Stoke PC<br/>                 John Barnes – Winsley PC<br/>                 Bella Walker – South Wraxall PC<br/>                 Andrew Nicolson – Cycling UK</p> |  |  |
|--|---------------------|--|--|--|

|                                 |                               |   |   |            |
|---------------------------------|-------------------------------|---|---|------------|
| <b>2) Notes of last meeting</b> |                               |   |   |            |
|                                 |                               | Previously circulated   |   |            |
| <b>3) Financial Position</b>    |                               |   |   |            |
|                                 |                               | 2024-25 allocation = £20,764<br>Current budget available = £13,414.00<br><br><u>Allocations made at meeting:</u><br><br>1. B3108 Winsley – Topographical Survey £2000 (£1000 LHFIG/£1000 Winsley PC) – see note at item 6.2.<br>2. B3109 Wingfield – Topographical Survey - £2500 (£1250 LHFIG/£1250 Wingfield PC)<br>3. B3109 Speed Limit Review £2900 (£1450 LHFIG/£1450 Wingfield PC (subject to possible contribution by SWPC)).<br><br><b>Remaining 2024-25 budget: £9714.00</b> |   |            |
| <b>4) Top Priority Schemes</b>  |                               |   |   |            |
|                                 | <b>Item</b>                   | <b>Update</b>   | <b>Actions and Recommendations</b>                              | <b>Who</b> |
| 4.1                             | Wine Street, Bradford on Avon | A prohibition of motor vehicles, except for access, would be appropriate to replace the current 3T weight restriction.<br><br><b>17/04/23</b>   | <b>22/04/24</b><br><br>Awaiting TRO advertisement of proposals. | To note    |

|  |  |   |  |  |
|--|--|---|--|--|
|  |  | <p>Proposal plan provided with note tracker. Contraflow cycle provision is feasible, alongside introduction of waiting restrictions and changes to 3.5t restriction. Cost estimate, including TRO, £7300.</p> <p>Concerns were raised on behalf of Winsley Parish Council regarding the potential for increased use of Turleigh as a result of these changes. KR is to provide traffic data information.</p> <p>AC raised concern regarding road safety of cycles travelling in opposing direction to vehicles. KR to arrange safety check of the proposed design.</p> <p>Funding agreed subject to above and approval at area board and town council contribution.</p> <p><b>24/07/23</b><br/>Data provided to Winsley PC. Town Council contribution confirmed. However, please see attached note regarding potential contraflow cycling conflict.</p> <p>The group discussed the potential conflict for contraflow cycling and noted the concerns raised. KR to determine if an short section of marked lane can be provided on bend.</p> <p>Group agreed to proceed with TRO adverts.</p> <p><b>09/10/23</b><br/>Plans progressing and TRO to be advertised in due course.</p> |  |  |
|--|--|---|--|--|



| 5) Substantive Schemes |                                   |  |   |         |
|------------------------|-----------------------------------|--|---|---------|
|                        | Item                              | Update   | Actions and Recommendations   | Who     |
| 5.1                    | Berryfield Road, Bradford on Avon | <p><b>17/04/23</b><br/>Substantive bid has been successful and construction is intended to take place in school summer holidays 2023.</p> <p>Sladesbrook advisory 20 is ordered with the contractor. Implementation dates to be confirmed and will depend on electrical item lead-in times.</p> <p>KR to provide info to TT to allow letter drop to be arranged.</p> <p><b>24/07/23</b><br/>TRO changes advertised, ending 17<sup>th</sup> July. A letter was delivered to residents and school outlining proposals as part of consultation process.</p> <p>Objections received therefore cabinet member decision report required.</p> <p>Construction will not take place in Summer 2023. Works will need to take place within school holidays therefore new dates to be confirmed.</p> <p><b>09/10/23</b><br/>Works at Berryfield Road are pencilled in for construction in April 2024.</p> <p>The advisory 20mph at Sladesbrook is with the contractor, awaiting delivery of flashing amber lights.</p> | <p><b>22/04/24</b><br/>Berryfield Road works unable to commence in April due to lack of construction resource. This is as a result of changes with schemes preceding this one.</p> <p>Works are now scheduled for 29<sup>th</sup> July 2024.</p> <p>KR is to check signing and road markings on Sladesbrook to ensure all installed as planned.</p> | To note |

|     |  |  |  |                          |
|-----|--|--|--|--------------------------|
|     |  | <p>This work will be undertaken as soon as equipment arrives.</p> <p><b>15/01/24</b><br/>Works at Berryfield Road are programmed in for construction in April 2024.</p> <p>Installation of the advisory 20 on Sladesbrook is complete.</p>   |  |                          |
| 5.2 | Westwood Parish Council<br>Speed management – New Inn area     | <p><b>17/4/23</b><br/>Substantive bid successful. Design work to progress to allow construction during 2023/24 financial year.</p> <p><b>24/7/23</b><br/>Construction programmed for November 2023. Design to progress to allow works pack to be issued. Site meeting with resident arranged to discuss wall adjoining scheme.</p> <p><b>09/10/23</b><br/>Works to start on site 13<sup>th</sup> November.</p> <p><b>15/01/24</b><br/>Weather conditions halted construction due to flooding on the diversion route. Works reprogrammed for June 2024.</p> | <p><b>22/04/24</b><br/>Works scheduled to take place 3<sup>rd</sup> June 2024.</p> <p>KR to ensure that advance signs warning of closure are correct as there were issues last time that caused confusion.</p> | <p>To note</p> <p>KR</p> |
| 5.3 | B3109 Lower South Wraxall Junction<br>Visibility Improvements. | <p><b>17/04/23</b><br/>Estimated cost of alterations to improve visibility is £72,000 including land purchase and legal costs.</p>   | <p><b>22/04/24</b><br/>Substantive bid successful. Land deal to progress and implementation programmed for February 2025.</p>  | To note                  |

|  |  |   |  |  |
|--|--|---|--|--|
|  |  | <p>Discussions with land owner ongoing, however group and parish council to consider if substantive bid is supported.</p> <p>Parish council to report back following discussion and item to be considered for funding at next LHFIG meeting.<br/> <b>24/07/23</b><br/>                 Awaiting update from parish council.</p> <p><b>09/10/23</b><br/>                 The matter was discussed during the PC meeting in May and it was agreed the Council would pay £3,500 subject to a successful substantive bid.</p> <p>It was agreed to submit a substantive bid for this project with £7000 total committed for this (£3500 LHFIG/£3500 PC).</p> <p>Bid to be submitted</p> <p><b>15/01/24</b><br/>                 Substantive bid submitted. Awaiting outcome.</p> |  |  |
|--|--|---|--|--|

**6) Other Schemes**

|     | <b>Item</b>                          | <b>Update</b>  | <b>Actions and Recommendations</b>   | <b>Who</b> |
|-----|--------------------------------------|--|--|------------|
| 6.1 | Speed Limit Review, Monkton Farleigh | <p><b>17/04/23</b><br/>                     Journey time data for section 1 and 2 has been redone. A review of original data found length measurements of each section to be incorrect. Driven speed surveys have been carried out and calculated based on correct lengths. This shows a small reduction in mean speed values.</p> | <p><b>22/04/24</b><br/>                     TRO consultation now complete. Objection received therefore cabinet member report and decision required. KR to progress.</p> | KR         |

|  |  |   |  |  |
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|  |  | <p>Further information and recommendations have been provided to the parish council for consideration.</p> <p>Parish council to provide formal response.</p> <p><b>24/07/23</b><br/>PC have confirmed contribution to the TRO cost for the speed limit.</p> <p>The LHFIF agreed funding contribution to the TRO costs, which total £2500 (£1250 LHFIF/£1250 PC).</p> <p>KR explained the timescales for the TRO process, which has a lead in time of approx.. 12 weeks from providing information to the TRO team.</p> <p>The funding for implementation is yet to be agreed.</p> <p><b>09/10/23</b><br/>Awaiting TRO advert. KR to provide dates when known.</p> <p>Please note: funding for implementation yet to be agreed. KR to provide this information.</p> <p>A discussion was had around concerns that the parish council should not part fund the 20mph extension on Broadstones as it was felt this should have been included when the 20mph speed limit was implemented. JK is in contact with Dave Thomas to discuss this point.</p> <p><b>15/01/24</b><br/>Awaiting TRO advert. KR to provide dates when known.</p> | <p>The estimated implementation cost is £8500. Funding was agreed subject to 50% contribution from Monkton Farleigh Parish Council.</p> <p>Contribution from MFPC confirmed by LW. Pedestrian in road signs to be included along with signing works.</p> |  |
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|     |                                      | <p>There are no alternative sources of funding for implementation other than LHFIG/PC.</p> <p>The estimated implementation cost is £8500. Funding was agreed subject to 50% contribution from Monkton Farleigh Parish Council.</p>   |  |  |
| 6.2 | B3108 Winsley – Road Safety Concerns | <p><b>17/04/23</b><br/>The PC have written to express their disappointment at the recommendations of the briefing paper and request that the speed limit is lowered to 40mph. This is to be considered by Head of Service and Cabinet Member.</p> <p>KR to follow up with HoS</p> <p><b>24/07/23</b><br/>KR to follow up again regarding response to PC concerns.</p> <p>JB brought the groups attention to two planning applications alongside the B3108 near the rugby club and the potential impact if approved. KR to discuss with development control.</p> <p><b>09/10/23</b><br/>KR has passed letter to HoS for response to be provided.</p> <p>A response was provided on 9<sup>th</sup> October to parish council. Update from PC required.</p> <p>JK highlighted redevelopment at Avon Park and stated the developers had offered to pursue a reduction in speed limit</p> | <p><b>22/04/24</b><br/>PC have asked for further progression of engineering measures on B3108. A quote for a topographic survey has been requested.</p> <p>Funding was agreed up to an estimated £2000 for topo survey (£1000 LHFIG/£1000 PC). Parish Council contribution to be confirmed.</p> <p>NOTE: A quotation was received following the meeting and the topo survey cost has increased to £2900 total. Agreement of additional funding sought.</p> |  |

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|     |              | <p>as part of the planning application.</p> <p><b>15/01/24</b><br/>A meeting was held with Cllrs, officers and MP in attendance. An update on this meeting was provided with additional information to be issued from PC to Cllr Thomas et al.</p>   |  |  |
| 6.3 | A365 Atworth | <p><b>17/04/23</b><br/>Awaiting survey. This is expected during May.</p> <p><b>24/07/23</b><br/>Survey data received however some temporary works may have impacted. KR to arrange repeat of surveys.</p> <p><b>09/10/23</b><br/>Additional survey data received and included with note tracker.</p> <p>Please see review document provided with note tracker.</p> <p>PT asked that the name of this item be changed to reflect its wider remit. The document has been passed to the parish council for comment and PT to report back.</p> <p><b>15/01/24</b><br/>Atworth PC are reviewing the proposal as part of a longer term strategy for improvements in the village. Various issues have prevented completion of review by Parish Council. PT to report back with PC comments when possible.</p> | <p><b>22/04/24</b><br/>Response to proposal provided by APC. Site meeting to be held 10th May to discuss and determine next steps.</p> |  |

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| 6.4 | 2-22-22 Poulton Lane, Bradford on Avon                                       | <p><b>17/04/23</b><br/>KR explained that there was likely a substantial cost associated with providing surface improvements. The route does not currently permit cycling and would require a change in legal status.</p> <p>The group asked that this be investigated for feasibility of improvements. KR to investigate. These items may also be considered in the LCWIP development.</p> <p>This route is a ROW but is not part of the highway network or owned by Wiltshire Council. KR to discuss with RoW team</p> <p><b>24/07/23</b><br/>The processes relating to legal changes to the RoW to promote cycling were discussed as well as ownership.</p> <p>Improving the route for pedestrians would not require a legal order change but may require consent from land owners.</p> <p><b>09/10/23</b><br/>Issue to be placed on hold and pursued through LCWIP process.</p> <p>KR to check land registry information</p> | <p><b>15/01/24</b><br/>Land registry information does not show owner details for the section of lane that is not adopted highway.</p> <p>BoA TC to consider writing to adjacent landowners to seek determination of ownership.</p> | BoA TC |
| 6.5 | 2-22-31 Church Lane, Limpley Stoke – consideration of extending 20mph limit. | <p><b>17/04/23</b><br/>It was agreed that this could be investigated further. An engineer has been allocated.</p> <p><b>24/07/23</b></p>  | <p><b>22/04/24</b><br/>TRO documents with TRO team. Awaiting formal consultation.</p>  |        |



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|     |  | <p>Ongoing with parish council</p> <p><b>09/10/23</b><br/>Ongoing. KR to update parish council.</p> <p><b>15/01/24</b><br/>Funding was agreed to move this forward to implementation. The overall cost is estimated at £5500 with £1000 allocated by LHFIG and £4500 by LSPC</p>   |  |  |
| 6.6 | 2-22-24 Frome Rd/Chapel Lane Wingfield | <p>The junction of Chapel Lane and Frome Road is very dangerous for both cars and pedestrians. In a car the house on that junction comes right up to the pavement which limits the visibility to the right (looking towards the Poplars pub), this coupled with the road changing from a 40mph to a 60mph just after the junction means its is very dangerous pulling out. As a pedestrian the footpath at this junction narrows meaning if you are walking with children or a pram (4 families live on Chapel Lane with young children) it is very dangerous. 40mph feels very fast for one of the main village school</p> <p>This issue can be resolved in a number of ways;<br/>                 1) At a minimum increasing the pavement width, this would help with pedestrians and also allow more space to "edge out" in a car.<br/>                 2) Digital speed signs to remind vehicles that this is still a 40mph road, this would also give the extra benefit of cars pulling out at that junction to know if traffic is coming<br/>                 3) Reduce the speed limit. As mentioned 40mph seems very high for a school walking route</p> <p><b>24/07/23</b><br/>Site meeting with parish council to be arranged.</p> | <p><b>22/04/24</b></p> <p>Wingfield Parish Council are requesting:</p> <ul style="list-style-type: none"> <li>• A 50% contribution towards the costs (£2500) of a topographical survey to determine if it is possible to undertake any engineering of the B3109 that would enabling the widening of the narrow stretch of pavement close to the junction with Chapel Lane.</li> </ul> <p>This funding was agreed.</p> <ul style="list-style-type: none"> <li>• A 50% contribution towards the costs (£2900) of an independent speed limit assessment of the B3109; liaison with South Wraxall Parish Council and Bradford on Avon Town Council would continue as to whether they were interested in participating in &amp; contributing towards the survey.</li> </ul> <p>50% contribution from LHFIG agreed.<br/>50% funding from Wingfield PC agreed. Discussions to take place to</p> |  |

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|     |  | <p><b>09/10/23</b><br/>Proposal plan circulated. Awaiting feedback from parish council.</p> <p><b>15/01/24</b><br/>A paper prepared by residents was provided to KR ahead of the meeting and circulated to all post meeting. KR to provide feedback to parish council on the points raised.</p> <p>The potential for a speed limit review on the B3109 was discussed. This can include all of the B3109 in the community area for the £2900 fee. Parish Councils to liaise and consider funding for this.</p>  | <p>determine if South Wraxall would be willing to contribute 25% (reducing WPC contribution to 25%).</p> <ul style="list-style-type: none"> <li>A 50% contribution towards the costs (between £300-£520) of deer warning signs. A resident had said they were willing to contribute to the signs, with the Parish Council covering the costs of fixtures and installation.</li> </ul> <p>To be brought back to next meeting. WPC to provide location details to KR.</p> |         |
| 6.7 | <b>2-22-26</b> 23-30 St Margaret's St, BoA | <p>Concerns raised regarding vehicle speeds and lack of compliance with the 20mph speed limit. Report of a number of near misses.</p> <p>Would like to see vegetation cut back to improve visibility of signs, improved signing and traffic control measures (traffic calming) and a town-wide 20mph limit.</p> <p>It was agreed that a traffic survey to determine vehicle speeds and volumes be requested to be carried out once the road reopens.</p> <p><b>15/01/24</b><br/>Repeater signs have been rearranged to be more effective. Network Rail have arranged additional 20mph carriageway roundels to be installed upon completion of all works.</p> | <p><b>22/04/24</b><br/>Awaiting results of traffic survey.</p>  | To note |

|                         |  | BoA TC to request traffic survey through traffic survey request process.  |  |         |
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| 7) Waiting Restrictions |  |   |  |         |
|                         | Item   | Update  | Actions and Recommendations  | Who     |
| 7.1                     | Winsley – Winsley Hill Canal Bridge and Bradford Road North      | <p>The group discussed the waiting restrictions and are happy to proceed with TRO advert, subject to additional changes on Winsley Hill (to be confirmed with PC).</p> <p>The proposed restrictions have been advertised. The overall package, including works outside of Winsley, received objections and as such a cabinet member report is in progress.</p> <p><b>09/10/23</b><br/>Awaiting implementation</p> | <p><b>15/01/24</b><br/>Cabinet member decision agreed. Works order with contractor and implementation anticipated in Jan/Feb 2024.</p>         | To note |
| 7.2                     | Atworth – Mead Park  | <p>As above. TC and PT expressed concerns that the PC should not be expected to contribute as this lining is needed as a result of a scheme implemented through CATG.</p> <p>See notes above re funding. PC have declined contribution based on age and background to request.</p> <p>Agreed to proceed to TRO (funded centrally) and implementation to be covered by LHFIG (already allocated).</p>              | <p>As above.</p> <p>PT asked that the lining renewals in Bradford Road be picked up at the same time as these lining works. KR to arrange.</p> | To note |
| 7.3                     | Bradford on Avon Town – Outstanding Waiting Restriction Requests | <p>A list of outstanding requests for waiting restrictions has been circulated with the note tracker. TC/LHFIG to determine if requests are still valid and to determine if investigation/TRO advert should proceed.</p>  | <p><b>22/04/24</b><br/>Objections have been received to the formal consultation and so a cabinet member decision is required.</p>              | To note |

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|                                       |  | <p>TC to confirm relevance of outstanding requests and highlight any other additions.</p> <p>List approved with additional locations added. To be progressed to advert alongside Berryfield Road restrictions (subject to outcome of substantive bid).</p> <p><b>09/10/23</b><br/>Proposals provided to TC for approval prior to advertisement.</p> <p><b>15/01/24</b><br/>Awaiting TRO advertisement</p>   | <p>KR to prepare report and implementation cost estimates ahead of July LHFIFG meeting.</p> |            |
| 7.4                                   | Lower Woolley St / Silver St, Bradford on Avon                             | <p>Request for residents parking. To be reviewed and proposal advertised alongside other outstanding waiting restrictions.</p>  | Included with above   | To note    |
| <b>8) Under/Awaiting Construction</b> |  |   |   |            |
|                                       | <b>Item</b>  | <b>Update</b>   | <b>Actions and Recommendations</b>  | <b>Who</b> |
| 8.1                                   | 2-22-15 Double Bends on the B3109 between Bradford Leigh and South Wraxall | <p><b>17/04/23</b><br/>Proposal for additional chevron board, SLOW road markings on approach and verge markers to highlight carriageway alignment near layby. Cost estimate £2300.</p> <p>KR to provide plan to parish council. LHFIFG funding approved subject to parish council approval and contribution.</p> <p><b>09/10/23</b><br/>Await installation</p> <p><b>15/01/24</b><br/>Signing works are due to be complete by 19<sup>th</sup> Jan. Road</p> | <p><b>22/04/24</b><br/>Partially complete but awaiting finalisation.</p>                    | To note    |

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|     |   | markings to follow and will be dependant upon weather conditions. (some road markings now complete).   |   |         |
| 8.2 | 2-22-16 Silver Street, Bradford on Avon           | <p><b>17/04/23</b><br/>Significant changes to kerb line, speed limit etc may be better suited for consideration as part of the wider review of the town. In the meantime, a SLOW road marking may be provided to help reduce approach speeds. Cost estimate approx.. £600.</p> <p>Funding for the SLOW marking was agreed subject to town council contribution.</p> <p><b>09/10/23</b><br/>Await installation</p>  | <p><b>22/04/24</b><br/>Complete. Item can be removed from note tracker.</p> | To note |
| 8.3 | 2-22-21 Trowbridge Road / Widbrook, BoA           | <p><b>17/04/23</b><br/>Propose additional sign be provided highlighting shared use path and advising cyclists to take caution on the approach to Widbrook bridge. Approximate cost £600.</p> <p>Vegatation trimming would also be beneficial.</p> <p>The give-way markings on the junction should not be removed as they serve to highlight the access.</p> <p>Funding agreed subject to town council contribution</p> <p><b>09/10/23</b><br/>Await installation</p> | <p><b>22/04/24</b><br/>Complete. Item can be removed from note tracker.</p> | To note |
| 8.4 | 2-22-27 St Margaret's St and mini-roundabout, BoA | <p><b>17/04/23</b><br/>Propose 1no bollard to be installed on corner to prevent</p>  | <p><b>22/04/24</b><br/>Await installation</p>                               | To note |

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|     |   | <p>over-running. Cost estimate approx. £700.</p> <p>Funding agreed subject to town council contribution</p> <p><b>09/10/23</b><br/>Await installation</p>  |   |         |
| 8.5 | 2-22-5 Trowbridge Road, BoA             | <p><b>17/04/23</b><br/>Proposal to provide 4no reboundable pole cones in the footway between no's 97 and 107 Trowbridge Road to prevent vehicles mounting kerb. Cost estimate £1200.</p> <p>Funding agreed subject to town council contribution.</p>   | <p><b>22/04/24</b><br/>Await installation</p> | To note |
| 8.6 | 2-22-3 Pippets Buildings, Market Street | <p>Due to the narrow nature of Market Street, vehicles, especially vans, lorries and coaches/buses are mounting the pavement and driving along it just outside a row of three small shops in Market St (Cheese Shop, Orton's and Spa shop – numbers 5, 6, 7 and 8 Market St). Due to the pavement being narrow, and the need to queue outside as one of the shops is very tiny and popular, pedestrians and those living and working in Pippett Buildings are endangered by this.</p> <p>A solid bollard on the corner of the pavement, or even 2 or 3 on the kerbside would prevent vehicles from mounting the pavement.<br/>Feasibility to be investigated including a review of utility information.</p> <p>CATG are mindful that the outcome of the wider consultation is still pending and may impact upon Market Street.</p> | <p><b>22/04/24</b><br/>Await installation</p> | To note |

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|     |   | <p><b>24/07/23</b><br/>KR to review feasibility and provide plan and cost estimate.</p> <p><b>09/10/23</b><br/>Proposal and estimate circulated with note tracker.</p> <p>Funding agreed £780 (£390 LHFIFG/£390 TC).</p> <p>To move forward to implementation.</p>   |   |         |
| 8.7 | Ashley Road, Bradford on Avon - 20mph speed limit | <p><b>17/04/23</b><br/>Survey data received. KR to prepare assessment report for circulation.</p> <p><b>24/07/23</b><br/>Report circulated with note tracker outlining extents of potential 20mph speed limit. Estimated cost of implementation £13,000.</p> <p>TT asked that the recommendations be reviewed to consider inclusion of part of Winsley Road in the 20mph speed limit. KR to review and report back.</p> <p><b>09/10/23</b><br/>It is not recommended that Winsley Road be included in the 20mph speed limit. Please see attached response for full explanation.</p> <p>Funding for implementation was agreed however the town council still wish to pursue the inclusion of Winsley Road (part) in the 20mph speed limit. TT will be writing formally with this request.</p> | <p><b>22/04/24</b><br/>This was subject to formal advert between 8<sup>th</sup> March and 8<sup>th</sup> April.</p> | To note |



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|     |                           | <p><b>15/01/24</b><br/>Awaiting TRO advertisement.</p>   |  |         |
| 8.8 | Holt Rd, Bradford on Avon | <p><b>17/04/23</b><br/>Data shows 85<sup>th</sup> percentile speeds of 37mph +. Data attached with note tracker.</p> <p>There is not a suitable location at which the 30mph terminal signs could be resited therefore recommend improvements to signing at current location. This would also bring into line with other entrances into town. Estimate cost £500. Funding for this was not agreed subject to review of signing locations. KR to review feasibility of sign installation behind cemetery wall.</p> <p>Pedestrian signing at locations shown denoting 'Town Centre' or 'Cemetery' (depending on direction) are estimated to cost approx.. £1250. Funding for this was agreed subject to town council contribution</p> <p><b>24/07/23</b><br/>Pedestrian signing funding from town council confirmed. To progress to installation.</p> <p>KR explained concerns regarding siting of sign within boundaries of cemetery and suggested alternative to relocate speed limit terminal signing to a location close to the pedestrian refuge.</p> <p>Cost estimate and proposal to be prepared and circulated.</p> | <p><b>22/04/24</b><br/>Consultation complete and cabinet member report required in relation to speed limit proposal.</p> | To note |

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|     |  | <p><b>09/10/23</b><br/>Proposal and estimate circulated with note tracker.</p> <p>Funding was agreed for changes to the 30mph speed limit. £4800 (£2400 LHFIG/£2400 TC)</p> <p>To progress to implementation.</p> <p><b>15/01/24</b><br/>Awaiting implementation of the pedestrian signing.</p> <p>Awaiting TRO advert of proposed speed limit extension. (note after meeting – the consultation period will be 9<sup>th</sup> Feb to 11<sup>th</sup> March).</p>   |   |         |
| 8.9 | <b>2-23-5</b> Bridge Yard – layby opposite Co-Op | <p>Request for lockable bollards to prevent parking taking place in layby on waiting restrictions which blocks private car park access.</p> <p><b>24/07/23</b><br/>Plan and cost estimate to be provided. This will not include lockable bollard provision due to objections from other users of the car park.</p> <p><b>09/10/23</b><br/>Proposed change of 2hr parking to loading bay included with waiting restrictions batch.</p> <p>Proposal and estimate included with note tracker.</p> <p>Funding agreed for road markings £600 (£300 LHFIG/£300 TC). To proceed to implementation.</p> | <b>22/04/24</b><br>Awaiting installation. | To note |

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| 8.10 | <b>2-23-13</b> Bridge St/St Margaret's St, Bradford on Avon | <p><b>09/10/23</b><br/>                 1) No Give way markings on exist to Library carpark onto Bridge st coupled with poor visibility creates the sense that those leaving the carpark have right of way.<br/>                 2) Issue over cars leaving Bridge St to join the main traffic especially when turning right.</p> <p>Request for road markings. Supported by Town Council.</p> <p>Plan and estimate required.</p> <p><b>15/01/24</b><br/>                 Plan showing possible road markings included with note tracker. Estimated cost of implementation is £1500.</p> <p>Funding was agreed subject to confirmation of 50% contribution from BoA TC. (Contribution confirmed post-meeting).</p> | <p><b>22/04/24</b><br/>                 Works pack and order issued.</p> |  |
| 8.11 | <b>2-23-15</b> Bradford Road Winsley – signing request      | <p>Request for 'road narrows' warning signs on Bradford Road, Winsley. Please see supporting info.</p> <p><b>15/01/24</b><br/>                 Funding for this was agreed at £1500 (£750 LHFIG/£750 PC).</p>  | <p><b>22/04/24</b><br/>                 Works pack and order issued.</p> |  |
| 8.12 | <b>2-23-16</b> Station Road, Holt                           | <p>Request for alteration to give-way marking at junction to improve visibility.</p> <p><b>15/01/24</b><br/>                 Funding agreed at £1100 (£550 LHFIG/£550 PC) to include some white H bar markings.</p>  | <p><b>22/04/24</b><br/>                 Works pack and order issued.</p> |  |

| 9) On Hold |   |   |   |         |
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|            | Item  | Update  | Actions and Recommendations   | Who     |
| 9.1        | 2-22-4 Market Street, BoA   | <p>Due to the incredibly narrow nature of Horse’s Neck section of Market Street and the narrowness of the only pavement there, various vehicles - including vans, lorries and coaches/buses - are mounting the pavement and driving along it endangering pedestrians. Regular traffic jams due to large vehicles trying to pass each other in this section. Ambulances and fire engines have been held up here.</p> <p>Some kind of bollard or series of bollards on or next to kerb; or yellow box to regulate the traffic.</p>  | This is now to be considered as part of wider measures following town traffic consultation. |         |
| 9.2        | 2-22-13 New Road Bradford on Avon – Formal Crossing and 20mph Speed Limit Request | <p><b>Issue:</b> Heavy traffic, limited visibility and high pedestrian footfall has made a formal crossing on New Road essential for pedestrian safety. Regular near-misses are seen by residents, often involving school children (the route is a significant walking route for Christ Church and St Laurence pupils). This is especially the case towards the middle of the route, opposite New Road Express store. The nearest formal crossings are at Mount Pleasant (more than 200m westbound) and Holt Road (nearly ½ mile east/southbound). Although there is a pedestrian island at the Texaco garage on the Woolley Street junction, the refuge is insufficient and cars rarely stop. A collision is only a matter of time.</p> <p><b>Request:</b> 1. A formal crossing was designed as part of the traffic mitigation measures during the social distancing scheme and its one-way system. A formal crossing at the Highfield / New Road Express area is highly desirable regardless of the outcome of the traffic consultation.<br/>2. A 20mph speed limit throughout the town, including Bath Road, Mount Pleasant, Sladesbrook, New Road, Springfield, Holt Road, Silver Street, Market Street, Masons Lane.</p> | On hold   | To note |

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|     |  | The group supported this request but felt that it should be put on hold until a decision has been made by WC/ Cllr McClelland regarding the overall traffic in BoA.   |  |         |
| 9.3 | 2-22-19 Southville Road/Culver Road/Lodden Way, Bradford on Avon | <p><b>17/04/23</b><br/>KR to investigate pedestrian changes at junction and report back to next meeting.</p> <p><b>24/07/23</b><br/>KR to review and report back at next meeting.</p> <p><b>09/10/23</b><br/>Road markings have recently been refreshed and it is reported that this has seen some improvement in driver use of the junction.</p>   | <b>15/01/24</b>  | To note |
| 9.4 | <b>2-23-7</b> St Margaret's St/Station Approach. BoA             | <p>Request for tactile paving to be provided at crossing points around this roundabout and an additional dropped kerb crossing on St Margaret's Street.</p> <p>Town Council would like this to be funded as a remedial to previous substantive bid.</p> <p><b>24/07/23</b><br/>Plan and cost estimate to be provided.</p> <p><b>09/10/23</b><br/>Proposal and estimate circulated with note tracker.</p> <p>TC and LHFIG want to see the tactile paving installed but do not feel it should be funded by them as it could have been included in the substantive bid scheme.</p> <p>The group asked KR to investigate any other funding sources.</p> | <p><b>15/01/24</b><br/>There are no alternative funding sources available. Item to be put on hold.</p> | To note |

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| <p>9.5</p> | <p><b>2-23-10</b> Staverton –<br/>Dropped Kerbs Request</p> | <p>I am in a wheelchair and frequently travel from Horse Rd Trowbridge when the Bus drops me off from town. I travel up Canal Rd, (in wheelchair) pass the boats and over the bridge to Maunders Drive</p> <p>.</p> <p>There is no drop down kerb as u travel over the bridge at Staverton from Canal Rd to my flat (on the opposite side of the road) the nearest dropped down kerb (although this is not a very satisfactory dropped kerb) is by the bus stop. I have to Travel over the bridge at Staverton then turn right and find this drop kerb adding extra travelling as I am going in the opposite direction to my flat by quite a long way. There is always a worry my wheelchair will run out of power as I have been to town so travelling in the opposite direction to my flat adds extra stress.</p> <p>I would like a dropped kerb near the bridge.</p> <p><b>24/07/23</b><br/>KR to meet with resident to identify location. Plan and cost estimate to be provided.</p> <p><b>09/10/23</b><br/>Proposal and cost estimate circulated with note tracker.</p> <p>The group were keen to progress this to implementation however match funding is not available from Staverton Parish Council. It was requested that KR determine if any developer funding is available.</p> | <p><b>15/01/24</b><br/>Item to be put on hold due to lack of funding available from parish council.</p> | <p>To note</p> |
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| 10) New Requests |   |  |   |     |
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|                  | Item  | Update   | Actions and Recommendations   | Who |
| 10.1             | <b>2-24-02</b> Lower Stoke, Limpley Stoke     | <p>The Parish Council would like to improve pedestrian, cycle and vehicle safety by making clearer instructions to drivers on Lower Stoke. Lower Stoke at this point is designated as a single carriageway with passing places as per the installed blue signs. On entering the village travelling south there is a layby which is used to give way to northbound traffic. However, once past this layby, if northbound vehicles do not give way where there is a wider section (adjacent to the gates to the old station car park), vehicles frequently mount the kerb or enter a 'stand off'. This can and does endanger pedestrians. There have been reports of near misses from van mirrors.</p> <p>We believe that give way road markings at the point where the road is wide enough for 2 vehicles would make a contribution to overcoming this issue.</p> | <p><b>22/04/24</b><br/>It was agreed that KR would look at options and report back.</p>                           | KR  |
| 10.2             | <b>2-24-03</b> Horse Warning Signs, Staverton | <p>We keep our horses at Micheal Blake Racing Stables and we often ride along the road towards the train bridge and down School Lane. The traffic is very busy with large lorries and despite being a 30 limit, drivers rarely keep to that speed.</p> <p>Horses from the racing yard cross the road to use the facilities over the road daily and there are no road signs to warn drivers of horses, coming from Holt or from Trowbridge.</p> <p>We have come across some quite dangerous situations on our horses, or crossing the road with them. In fact tonight</p>   | <p><b>22/04/24</b><br/>It was agreed that KR would look at possible sign locations and costs and report back.</p> | KR  |



|   |  |   |  |  |
|---|--|---|--|--|
|   |  | <p>whilst crossing a speeding car had to brake very hard to stop in time, it doesn't help we are on a bend either.</p> <p>We would like warning horses road signs placed along this road and signs to remind drivers of the 30 limit.</p> |  |  |
| <b>11) Any Other Business</b>   |  |   |  |  |
| 11.1  |  |   |  |  |
| <b>12) Date of Next Meeting: 22<sup>nd</sup> July 2024 – 4pm Teams.</b> |  |   |  |  |

**Bradford on Avon LHFIG**

**Highways Officer – Kirsty Rose**

**1. Environmental & Community Implications**

1.1. Environmental and community implications were considered by the LHFIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

**2. Financial Implications**

2.1. All decisions must fall within the Highways funding allocated to Bradford on Avon Area Board.  
 2.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Bradford on Avon Area Board will have a remaining Highways funding balance of **£9714**

**3. Legal Implications**

3.1. There are no specific legal implications related to this report.

**4. HR Implications**

4.1. There are no specific HR implications related to this report.

**5. Equality and Inclusion Implications**

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

**6. Safeguarding implications**